

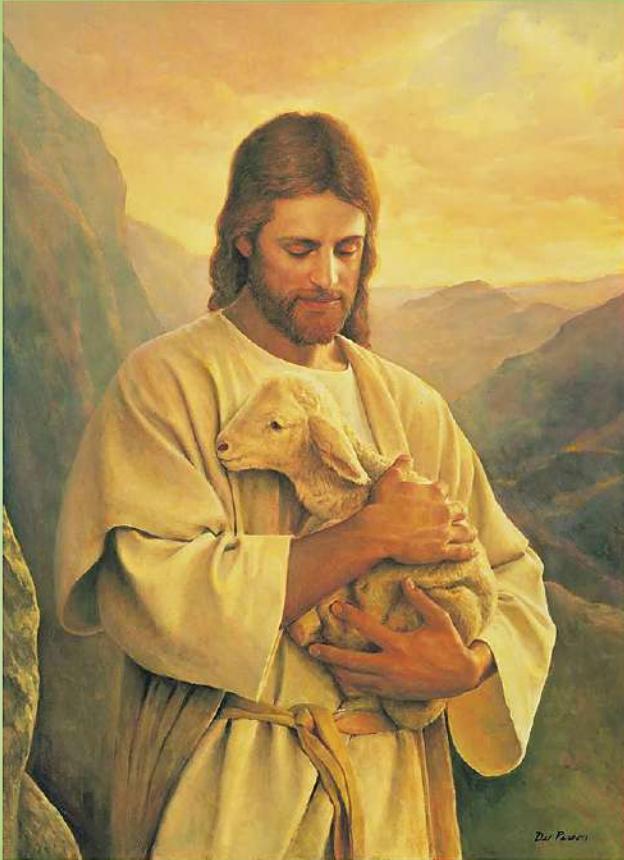


Student Handbook 2023-24

HOLY CROSS HR. SEC. SCHOOL

Nyokum Lapang, Itanagar-791111.
Dist. Papumpare, Arunachal Pradesh





" You are the light of the world
So let your light shine before people
That they may see your good works
and glorify your Father who is in heaven."

- Jesus

HOLY CROSS HR. SEC. SCHOOL

ITANAGAR – ARUNACHAL PRADESH

CBSE Affiliation No. 2230056,

School Code No. 35055



STUDENT HANDBOOK

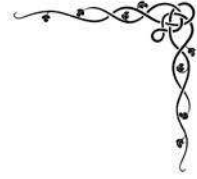
Name:.....

Class:..... Sec..... Roll No.....

The Handbook must be brought to the school daily.

OFFICE HOURS

10:00 am to 12:00 pm on all working days.
No school matter will be transacted on Sundays,
Holidays and outside school hours.



Scholastic Year
April 2023-March 2024

School Hours
Monday to Friday

LKG & UKG : 8:15 am to 12:30 pm.
School Van leaves at 12:40 pm

Class I to Class XII: 8:15 am to 2:00 pm.
School Bus leaves at 2:20 pm

Saturdays

Class I to X: 8:15 am to 12:30 pm.
School Bus leaves at 12:50pm
School begins with the morning assembly at 8:20 am
All staff and students must be on time for it.

Office Hours

School Office Hours - 10:00 am to 12:00 pm
on all working days.

Principal: Visiting Hours – 9:30am to 11:00am

Accountant & Office Assistant:

On every Monday 8:00 am to 11:00 am

No school business will be transacted on holidays.

All correspondence relating to the
school should be addressed to:

Principal

Holy Cross Hr. Sec. School

Nyokum Lapang, Itanagar-791111

Tel: 03602217328/9436863856

School Website: www.holycrossita.in

Email: office@holycrossita.in

An investment in knowledge pays
the best interest

- Benjamin Franklin





Dear Parents/ Guardians,

God envisions the well-being of the whole creation and ensures an ongoing healing, wholeness and transformation of our unjust and fragmented world through human interventions. The Mission of Jesus Christ is to restore the integrity of God's original creation, both human and material and thus build the kingdom of God on earth. Our vision is the same as the vision of Jesus- that all may have life and have it in abundance. God created everything good. Our school is a place where students get an opportunity and a responsibility to engage in a challenging, academic environment which also develops the spiritual, emotional and physical attributes of the individual, while recognising the goodness in others. Education, by its very nature is a transformative learning process, namely changing the human person and through them society and its structures. This activity of school learning is academic, social/civic and personal. It is a spiritual, humanising and liberating activity and constitutes the core mission of education. Quality education is the gateway to personal, social-cultural and economic development of the world.

The Handbook is a kind of mirror that gives you a picture of the day-to-day progress of your ward. Please go through it from time to time.

Spend sufficient time reading through the rules and regulations of the school so that we can establish a better relationship understanding among parents, teachers and students.

The success of a student is the result of the combined efforts of all of us, teachers and parents. We strongly encourage close and frequent communication between parents and teachers, especially in matters that concern the academic life of the student.

Please feel free to contact us whenever a need arises.



Principal





Holy Cross School provides,

- * An education of quality and relevance to all, and in particular, to the marginalised sections of the society;
- * An education that frees persons from the social/ cultural conditioning (such as caste, class, gender and other culture-linked prejudices) which prevents them from living as free persons; and which, instead, enables them to see life as vocation and as a gift, and which enables them to make free and considered choices in the key areas that affect their personal lives, communities and society;
- * An education that leads the young into the sacred place of every human person making them aware of the inalienable human rights of every group;
- * An education that humanises and contextualises, by assisting the students to raise essential questions concerning the meaning of life and of their role in the society;
- * An education that forms the hearts and minds of the students preparing them to be world class citizens;
- * An education that makes students, teachers and parents self motivated agents of social change.

***The most powerful thing in life.....
is our Thinking,
which has the ability to
change any situation.***



IDENTITY CERTIFICATE
(To be submitted to the Class Teacher)



Full Name:.....
 Class Section.....Roll No.....
 Adm. No..... House.....Club

Date of BirthCategory.....SC/ST/OBC/GEN.
 Religion :

Bus No..... Pickup/Drop Point:

Name of the siblings studying in this school (if any):

1.Class Sec Roll No.....
 2.Class Sec Roll No.....

Particulars	Father	Mother
Name		
Signature		
Designation		
Organization		
Phone No.		
Whatsapp No.		
Local Guardian/ Hostel		

Specimen Signature of:

.....
 Father Mother Guardian/ Warden

The school will accept the specimen signature of the father and mother only.
 In case of emergency, if the parents can't be contacted, the following person is to be contacted.

Name :Mobile No.:.....

I have read all the rules of the school as contained in the Student Hand-book and I agree to abide by them and all the decisions of the school.

.....
Parent's Signature

IDENTITY CERTIFICATE
(to be preserved throughout the year)



Full Name:.....

Class Section.....Roll No.....

Adm. No..... House.....Club

Date of BirthCategory.....SC/ST/OBC/GEN.

Religion :

Bus No..... Pickup/Drop Point:

Name of the siblings studying in this school (if any):

1.Class Sec Roll No.....

2.Class Sec Roll No.....

Particulars	Father	Mother
Name		
Signature		
Designation		
Organization		
Phone No.		
Whatsapp No.		
Local Guardian/ Hostel		

Specimen Signature of:

.....
 Father Mother Guardian/ Warden

The school will accept the specimen signature of the father and mother only. In case of emergency, if the parents can't be contacted, the following person is to be contacted.

Name :.....Mobile No.:.....

I have read all the rules of the school as contained in the Student Hand-book and I agree to abide by them and all the decisions of the school.

.....
Parent's Signature

SCHOOL TIMING

Classes LKG & UKG (Monday to Friday)

Start Time	Finish Time	
08:15 am		First Bell
08:20 am	08:40 am	Assembly
08: 45 am	09:30 am	First Period
09:30 am	10:10 am	Second Period
10:10 am	10:50 am	Third Period
10:50 am	11:10 am	Break
11: 10 am	11:50am	Fourth Period
11:50 am	12:30 pm	Fifth Period
12: 30 pm		Final Bell

Class I - Class XII (Monday to Friday)

Start Time	Finish Time	
08:15 am	-	First Bell
08:20 am	08:40 am	Assembly
08: 45 am	09:30 am	First Period
09:30 am	10:10 am	Second Period
10:10 am	10:50 am	Third Period
10:50 am	10:55 am	Short Break
10: 55 am	11:35 am	Fourth Period
11:35 am	12:15 pm	Fifth Period
12:15 pm	12:35 pm	Long Break
12: 40 pm	01:15 pm	Sixth Period
01:15pm	01:45 pm	Seventh Period
01:50 pm		Prayer & Final Bell

Class I - Class XII (Saturday)

Start Time	Finish Time	
08:15 am	-	First Bell
08:20 am	08:40 am	Assembly
08: 45 am	09:30 am	First Period
09:30 am	10:10 am	Second Period
10:10 am	10:50 am	Third Period
10:50 am	11:10 am	Break
11: 10 am	11:50 am	Fourth Period
11:50 am	12:30 pm	Fifth Period
12:30 pm	-	Final Bell



HOLY CROSS HR. SEC. SCHOOL, ITANAGAR

I. GENERAL INFORMATION

Holy Cross School, Nyokum Lapang, Itanagar is administered in full freedom by the Congregation of the Sisters of the Cross of Chavanod within the Catholic Church in the diocese of Itanagar.

The School is affiliated to the CBSE Board and is run by the Society of the Sisters of the Cross registered under Societies Registration (Extension to Arunachal Pradesh) Act. 1978.

The aim of this institution is to impart sound moral, intellectual and physical education to the young. Great care is taken to help them become mature, self reliant, spiritually oriented persons capable of taking initiative and leadership. The School Curriculum is prepared in such a way that the students become good leaders who would form a better society.

II. OWNERSHIP AND MANAGEMENT

Holy Cross Hr. Sec. Itanagar is run by the congregation of the Sisters of the Cross of Chavanod which was founded by Mother Claudine Echernier in 1838 at Chavanod in the South East of France. In the 19th century, France was deeply affected by the consequences of the Revolution of 1789. Ignorance and misery prevailed along with exploitation of the poor. The situation of the girls was particularly difficult. The deplorable situation of the young girls touched the heart of Mother Claudine Echernier. Strengthened and deeply moved by the love of Christ, Claudine began to render her service to the illiterate and poor girls of Chavanod. Her vision was "To make the good God known and loved"

Thus the Congregation of the sister of the Cross was founded by Mother Claudine Echernier with the ardent support of Rev. Fr. Peter Marrie Mermier. Gradually young girls joined Claudine in her total commitment to uplift the suffering humanity of her time. Hence this institution works towards the total development of the youth and children, endeavouring to help them experience God's light and goodness and to share the same with others. The members of this Congregation work towards building up the society in truth, justice, peace and harmony. Today the congregation has around 2000 dedicated sisters spread across 16 countries of the world.



The sisters are engaged in humanitarian work such as-

- Proclamation of the word of God through evangelization and catechetical works.
- Education of children and youth in schools and colleges.
- Caring for the sick and aged in hospitals, dispensaries and in old age homes.
- Services rendered to the abandoned, the abused, the less fortunate, the runaway, the harassed and the distressed children;
- Providing basic medical aid, counseling victims of domestic violence and adoption centres for abandoned babies.
- Battered women and unwed mothers are welcomed and treated with compassion and respect and eventually helped to get integrated with their families through counselling;
- Running home for street children, transgender community and catering to their needs through counselling;
- Running rehabilitation centre for alcoholism and drug addiction;
- Developmental works for the urban and rural people.
- Caring for physically and mentally challenged children.

Therefore the Management, the staff and the parents of students will work with selfless commitment, to prepare the young to become dedicated and useful citizens of the Nation.

III. OUR INSPIRATION

Lord Jesus is our Teacher, our source of inspiration, motivation and strength. His unconditional love, optimism and joy, his compassion for the weak and the vulnerable, his forgiving love for all and commitment to universal brotherhood inspires and guides all our educational ventures.

IV. OUR VISION AND MISSION

Nurturing pupils to be well integrated and who in turn become agents of social change.

Empowered by the self emptying love of God and inspired by our Mother Foundress Claudine Echemier, We, the Sisters of the Cross envision a just and harmonious society where all people live life in its fullness.



MOTTO:

Let Your Light Shine

The final outcome of our Education pattern is to help our students to shine forth the love of God by being lovable to all. And we wish our students to understand it well and to grow towards it. All the knowledge that they gain in school help them to form a better society, by sharing and caring for one another.

GOAL:

Our goal is to form persons of CHARACTER, CONSCIENCE, COMPASSION, COMMITMENT AND COMPETENCE, who, having been enabled to face the challenges of life in the changing scenario are sensitive to the needs of the poor and the marginalized and evolve as dynamic transcendent leaders of tomorrow.

V. CURRICULUM

1. The school has classes from Nursery to Class XII (2022-23).
2. The school prepares the students for All India Secondary School Examination(X) and All India Senior Secondary Certificate Examination (XII) conducted by the Central Board of Secondary Education (CBSE) Delhi.
3. Holy Cross Higher Secondary School is an English Medium School. Every effort is made to teach the students to handle English effectively as written and spoken language. To acquire greater facility in the study of English, teachers and students should speak only English in the school premises.
4. The second language taught in school is Hindi.
5. The classes of Christian doctrine are an essential feature of training of Christian students and for others lessons in Value Education are held regularly and these classes are compulsory.
6. In order to develop the students' personality, talents, initiative and originality, scope and facilities are given for various co-scholastic activities. Student development programmes are conducted on a regular basis.



VI. ADMISSION AND WITHDRAWAL

1. Admission is granted at Class LKG to children who have completed four years of age on 1st April. Forms are made available in the first week of February.
2. Admission to other classes will depend on the availability of seats. Information is given in the last week of March. Application forms for the admission are issued from the school office. However, this does not guarantee admission. The candidate seeking admission has to undergo entrance tests on the prescribed subjects. Admission is given only if the candidates fare well in the interview as well as in the entrance test.
3. Candidates seeking admission should be accompanied by responsible persons, parents or guardians who will fill in the correct details as to the name and age of the pupil and sign the application form.
4. At the time of admission, the Transfer Certificate (T.C) from the previous school attended, must be produced, along with the birth certificate, 2 copies of passport size photographs, Progress Report (Marksheet) of the Annual Examination and a Conduct Certificate from the Principal of the previous school attended.
5. Admission may be refused to a candidate who fails to fulfil all the necessary requirements. No pupil shall be allowed to attend classes without formal enrolment.
6. Transfer Certificate from a school outside Arunachal Pradesh must be countersigned by the Education Officer of the district concerned.
7. The School Leaving Certificate can be collected from the school office after two working days of the submission of the application mentioning the admission Number, Class, Section and Roll number of the student. (Sample Copy is available at the back pages)
8. Application for a transfer Certificate (T.C.) shall be made in writing to the principal by the parents or guardians. Once T.C. is taken from the school then the candidate will not have a chance to return to the school. A fee of Rs. 200 will be charged for issuing T.C or a duplicate of the same.

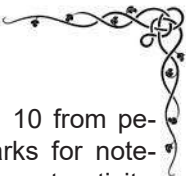
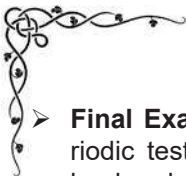


VII. SCHOOL FEES

1. The Management reserves the right to make any alteration, at any time, in the rate of fees. The change will be intimated through a circular.
2. Fees may be paid in one sum or two installments.
1st during admission / re-admission in the month of April
2nd Installment in the 1st week of October.
3. Bus Fees may be paid in one or two installments.
4. A pupil joining or leaving the school during the term will have to pay all the dues for the term including the annual fees.
5. Before the Annual Examination all students are expected to clear all fees of the school.
6. No exemption or reduction in fees will be made on account of any holiday or absence for any cause.
7. No bills or reminders will be issued. Parents/ guardians must see that the fees are cleared on time.
8. School fees once paid will not be refunded in any case.
9. Students who seek concession on fees must write an application to the Principal of the school. The management will study the matter and if the applicant deserves concession he/ she will be granted it. No automatic concession please.
10. Any certificate or extract from the register will cost Rs. 100/-

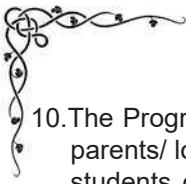
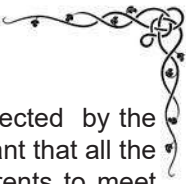
VIII. ASSESSMENTS & PROMOTION

1. CBSE has introduced new assessment structure for all classes for the purpose of gradual learning, Two Periodic Tests will be held - one in July and another in December, Half Yearly Examination will be in October and Final Examination in February-March, with portions of syllabus cumulatively covered. The gradual increasing portion of contents would prepare students to acquire confidence for appearing in the Board Examination with 100% syllabus.
 - **Periodic Tests I & II** will be of 50 marks (10 oral and 40 written)
 - **Half Yearly Examination** will be of 80 marks written, 10 marks from PT- I, 5 marks for Notebook Submission and 5 marks for subject enrichment activity)



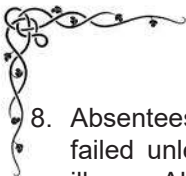
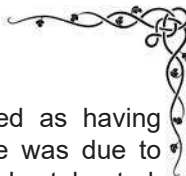
➤ **Final Examination:** 80 marks from the syllabus; 10 from periodic tests (average of the best 2 tests) 5 marks for notebook submission and 5 marks for subject enrichment activity.

2. **Notebook Submission** as a part of internal assessment is aimed at enhancing seriousness of students towards preparing notes for the topics being taught in the classroom as well as assignments, they also address the critical aspect of regularity, punctuality, neatness and notebook upkeep. Students who maintain well and submit regularly for checking will receive a **certificate of merit** at the end of the year.
3. **Subject Enrichment Activities** aimed at enrichment of the understanding and skill development. For languages- effective speaking and listening skills; for Mathematics- lab activities, four Science- practical works/ activities; and for Social Science -map and project work and other creative projects and assignments.
4. To secure promotion one must obtain 40% of marks in all the subjects. The promotion of a student to the higher class implies that the student has successfully learned the prescribed syllabus. To be promoted the student must know the subject matter well.
5. School gives utmost importance to character, integrity and ethics and teaches the students to live by it in their day-to-day life especially during examinations.
6. Any student found resorting to unfair means in any examination will be given zero in the subject and will not be allowed to write the test of the papers in that examination. Repetition of the same will result in dismissal. Any student who is found tampering with marks in the progress report card and other school certificates will be asked to leave the school.
7. Re- exams/ tests are not held for absent students. If a student is prevented by illness her/his promotion will be decided according to her/his performance during the year.
8. Those who do not do homework or bring text/ exercise books, etc. two marks will be deducted from the ensuing exams.
9. Promotion is decided at the staff meeting hence results are final and cannot be reconsidered. Answer scripts of all the tests will be shown to the parents (Periodic Tests & Half Yearly Examination) on result day and the papers will be retained in school only.

- 
- 
10. The Progress Report of the students must be collected by the parents/ local guardians on result day. It is important that all the students come to the school along with their parents to meet their subject teachers.

IX. LEAVE AND ABSENCE

1. Admission in Holy Cross Higher Secondary School implies on the part of the pupils and parents willingness to comply with the requirements and regulations of the school.
2. Vacation: (Check the holiday list) These holidays may not be extended or anticipated.
3. It is compulsory to attend the classes on the last working day before the start of the vacation and also on the opening day after the vacation. Those absent on the reopening day after vacation (except those with prior written permission) must be accompanied by their parents to school on the joining day. A fine of Rs 50/- per absent calendar day is levied on all the defaulters.
4. No student will be allowed to leave the school premises during school hours except on the strength of a letter of a request from the parent /guardian duly signed and sanctioned by the principal. During the school hours students will be allowed to go only with their parents.
5. A student who is absent from school for 15 consecutive days without permission will be marked “**Left**”. If he/she is to be readmitted, he/she will have to pay the readmission fees.
6. Students who have been absent from class must have the reason for their absence briefly noted in their regularity record in the handbook signed by their parents and countersigned by the principal before entering in the class. Reasons of a private nature may be intimated by letter. Birthdays, excursions, festivals, social functions, family affairs and urgent business are not sufficient reasons for leave. Absence from school in order to study is not allowed. Absence from school without prior permission is not tolerated except when the cause is sudden illness or unforeseen circumstances.
7. Parents/guardians are requested to affix their specimen signatures in the space indicated in the handbook. No other signature will be accepted on the Regularity Record, Progress Report Card, etc.

- 
- 
8. Absentees at an examination will be considered as having failed unless it is established that their absence was due to illness. Absence before the examination will not be tolerated.
 9. If absence on account of illness lasts for three days and more, the application for leave must be made to the principal accompanied by the doctor's certificate.
 10. Late arrival to school is a breach of discipline. A student who comes late to school must enter the date and time of arrival in the 'Regularity Record' under 'Late'. Admission to class for absentees and latecomers is granted when they show the teacher in charge the regularity record duly countersigned by the principal.
 11. No pupil will be allowed to sit for the Annual Examination if the attendance during the year is below 85%.
 12. Students having 100% attendance will receive a **Merit Certificate**.

**Striving for success without
hardwork is like trying to harvest
where you haven't planted.**

- David Bly



X. DRESS CODE & UNIFORM

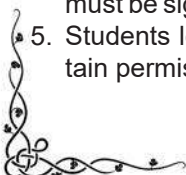
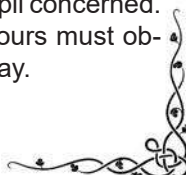
LKG & UKG		
Days	Boys Uniform	Girls Uniform
Monday Tuesday, Thursday Friday	Maroon Pant, Stripe Shirt, Black Shoes, Socks (Cream) Neck tie & Belt	Coffee Colour Pina-fore, Stripe Shirt, Black Shoes, Socks (Cream), Neck tie & Belt
Wednesday	Maroon Pant, T-Shirt Black Shoes, Socks (cream) Belt (No necktie)	Coffee Colour Pina-fore, T-Shirt, Black Shoes Socks (Cream), Belt (No necktie)
Class I & Class II		
Monday Tuesday Thursday Friday	Maroon Pant, Stripe Shirt, Black Shoes & Socks (cream) Neck tie & Belt	Coffee Colour Pina-fore, Stripe Shirt, Black shoes & Socks (cream), Neck tie & Belt
Wednesday Saturday	White pant, House T-Shirt White Shoes & white socks Belt (No necktie)	White Colour Pina-fore House T-Shirt White Shoes & White Socks Belt (No necktie)
Class III-X		
Monday Tuesday Thursday Friday	Maroon colour pant Stripe Shirt Black shoes & Socks (cream) Neck tie & Belt	Maroon colour pant Stripe Shirt & Waistcoat Black shoes & Socks (cream) Neck tie & Belt
Wednesday Saturday	White Pant, House T-Shirt White Shoes & socks Belt (No necktie)	White pant House T-Shirt White Shoes & White Socks Belt (No necktie)
Class XI & XII		
Monday, Tuesday Thursday, Friday	Maroon Pant, Cream Shirt, Blazer Black Shoes & Socks (cream), Neck tie & Belt	
Wednesday, Saturday	White pant, House T-Shirt White Shoes & Socks, Belt (No necktie)	
In winter, a full sleeved coffee colour sweater is to be worn by all students. (Neck-tie, Belt Socks, House T-Shirts and Sweaters are to purchased from the School)		

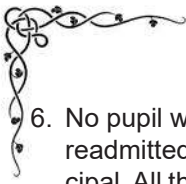
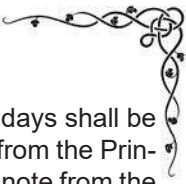


Other Information regarding dress code.

1. On all working days, the prescribed uniform is to be worn by all the pupils. The uniform must be clean and tidy. Shoes must be polished regularly.
2. Every student should wear a clean, complete and proper uniform daily. Any pupil without proper uniform or whose uniform is untidy or ill-fitting will not be allowed to attend classes.
3. Pupils should have sufficient sets of uniform and they are to be stitched from the tailors authorised by the school only who have been instructed regarding the style and stitching.
4. Pants must be sufficiently loose and shirts must be tucked in properly. It must be fastened by the belt. Shirt must be buttoned properly.
5. Students are not allowed to colour their hair.
6. Only black and white hair bands, rubber bands/ clips are allowed. A well combed, plaited hair style is recommended for girls.
7. Boys are not allowed to use hair gel. No fancy hair style is allowed in the school. Hair must be combed neatly to one side.
8. Nails of toes and fingers must be trimmed regularly and should be kept clean.
9. Teeth must be kept clean. Chewing of pan parag, chewing gum etc. is prohibited.
10. Single earring, mehendi, tattoos, kajal, bindi, nail polish, bangles, tabis (visible) are not allowed. Ornaments and jewellery of any kind are not allowed in the school.

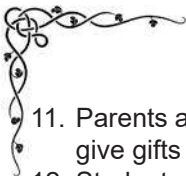
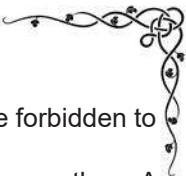
XI. CLASS HOURS & ATTENDANCE

1. Every student must attend class daily. Working days are Monday to Saturday of each week. The attendance on reopening Day is compulsory. Late fee will be charged for absence on re-opening day. Second Saturday of each month will be a holiday. Changes if any will be notified.
 2. Before the first bell i.e at 8:10 am all students must be in the School campus. The class gets over at 2:00 P.M for Class I- XII. LKG and UKG students the school timing is 8:15 to 12:30 P.M.
 3. Students are expected to keep perfect silence in the classroom.
 4. In all cases which can be foreseen, leave of absence must be obtained beforehand from the Principal. All applications for leave must be signed by the parents or guardian of the pupil concerned.
 5. Students leaving the School during the working hours must obtain permission from the principal before going away.
- 
- 

- 
- 
6. No pupil who has been absent for more than three days shall be readmitted to the class without the admission note from the Principal. All the late comers and absentees must get a note from the Principal before going to the Class.

XII. DISCIPLINE & GOOD MANNERS

1. Since language is a matter of habit and practice, all students are expected to speak only English in the school campus.
2. The classrooms are reserved for study and must not be used for the purpose of recreation.
3. Pupils are strictly forbidden to throw paper or ink on the floor of the classroom, Waste papers must be put in the basket provided for the purpose.
4. Pupils are strictly forbidden to write or scribble on the walls or furniture or any part of the school premises. Any pupil found doing so is liable to be punished.
5. Pupils are responsible for the safe custody of their books and belongings. Money should not be lent or borrowed or articles exchanged. The school is not responsible for the loss of goods or money.
6. Every pupil shall greet the teachers of the school when they meet them inside or outside the school. Students must rise when they answer the teachers.
7. No pupil shall leave the classroom without the permission of the teacher- in-charge of the class or until the class is dismissed. In the absence of the teacher the class captain is responsible for maintaining the discipline.
8. Pupils are strictly forbidden to enter the staff room or the Principal's office without permission.
9. No pupil is allowed to bring to the class room story books or magazines or any other articles not approved by school. Articles which may prove to be a source of disturbance, such as fire crackers, toy guns, knives, toys, explosives and other dangerous materials are not allowed to be brought to the school. If found with the students, they will be confiscated by the school authority and strict action will be taken against the students.
10. Electronic goods (mobile phones, cameras, CDs, pen drives, tabs, laptops etc.), expensive pens/ watches, jewellery, cash and toys strictly prohibited within the school. If any of these items are found in the possession of students they will be confiscated and will not be returned.

- 
- 
11. Parents and pupils (individually or collectively) are forbidden to give gifts to the teachers.
 12. Students are forbidden to give birthday gifts to one another. A token gift of chocolate may be allowed.
 13. Students may join sports or recreation, clubs or libraries outside the school as long as it does not affect their academic performance and character formation.
 14. Chewing gums, chips, junk food, soft drinks etc. are not allowed to be brought for the tiffin. If any intoxicating item such as tobacco, alcohol, smoking items etc. found with students, it will be treated as serious violation of the rule. They will be liable to strict punishment and dismissal.
 15. Any damage done to the school property will be made good by the one who has done it.
 16. Any act of indiscipline, insubordination, interference in the administration, disrespect to any staff, religion or community by any student or parent will not be tolerated and the delinquent may be dealt strictly or may even be expelled from the school.
 17. Irregular attendance, habitual idleness, disobedience and such conduct injurious to the moral tone of the school justifies dismissal any time of the year. Any students found roaming outside school premises in uniform shall be found wrong by the school management.
 18. All the pupils should possess a copy of the Student Handbook. It is to be preserved carefully and no page from it should be destroyed or smudged. Anyone losing it should get a return authorization from the principal to buy duplicates with a fine of Rs. 200/-.
 19. Every pupil should take active part in games, sports and other co-curricular activities unless not fit or exempted by the principal.
 20. Any complaint, information for misconduct of the students outside the school received by the principal will be dealt strictly.
 21. Cleanliness is next to Godliness! Every Student must feel the need to keep school surroundings clean. Washing places and toilets are to be cleansed after use and before use.
 22. Students must be up-to-date with their work. The principal may look into their books any time.



XIII. THE STUDENT HANDBOOK

1. All information with regard to school functioning and discipline is given in the Student's Handbook. The parents as well as the students are recommended to study the Handbook. Every student must bring the Handbook to the school.
2. All information between the School and the parents is done usually through the handbook.
3. Daily Home Work is written down in the School Handbook.
4. Parents are responsible to check the handbook daily and to do the needful.

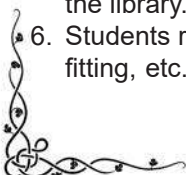
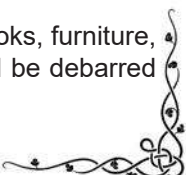
XIV. CAMPUSCARE APPLICATION

Campuscare- a school software which helps manage activities such as Administrative, Teaching, Curriculum Management, Staff attendance, Students attendance, Students information, Fee Record Management, Homework Management, Library, Transportation etc.

Campuscare Portal: hchssita.campussoft.net

Every parent is requested to keep safe the User ID and the Password provided by the school.

XV. SCHOOL LIBRARY RULES

1. The school provides an excellent library facility with a spacious reading room. Students are encouraged and exhorted to cultivate the reading habit. To promote the habit of reading good books, those who read most books in the academic session are awarded with a special Merit Certificate.
 2. Library Books are a commonwealth of the School. It should be handed over to the next generation intact. So students must use them carefully.
 3. Students are not allowed to enter the library without the teacher-in-charge. Students are not permitted in the library except during the stipulated period. Exceptions need special permission.
 4. Perfect silence is to be maintained in the Library.
 5. No bags, books, pens, pencils and water bottles are allowed in the library.
 6. Students resorting to any damage to the library books, furniture, fitting, etc. will be heavily fined. Such students will be debarred
- 
- 




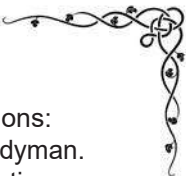
from entering the library in future.

7. Students are expected to keep the books in order after reading. When taking a book, if any defect is noticed, it should be brought to the notice of the Librarian.
8. Students should enter and leave the library premises in an orderly and disciplined manner.

XVI. SCHOOL TRANSPORTATION RULES

School provides transport services and they are available for transporting the students. Those who wish to avail School Transport Services may apply for the same during the time of admission. The school provides transport facilities but offers no guarantee that seats are available, when the vehicles are too full to capacity all do not ply in the area of the residence of the students. The school hires the buses and pays the bus owners. Discontinuing the bus facility in the middle of the year has financial implications. If a student wishes to discontinue the bus service, he/ she must write an application (sample available) and submit it to the principal 15 days before the discontinuation. If one fails to do, he/she is entitled to make a full payment for the year.

1. Bus timing is tentative and will depend on the traffic flow in the city.
2. Students who avail the bus service should report to the assigned pickup point at least five minutes before the stipulated time.
3. Bus/Winger will not wait for the students if they are late. While returning from school the responsible persons must be present at the stoppages to receive the children.
4. Students & parents must respect the drivers and handymen.
5. Students are not permitted to ride a bus other than the one to which he or she is assigned.
6. Students will board the buses in an orderly manner giving priority to younger students.
7. Any request to change the bus must be submitted to the principal prior to the change that is to be made. The bus Captain shall be assigned to help maintain discipline.
8. Bus fee may be paid in one or in two installments in the school counter only. No one shall pay the fee through the bus driver or the handyman. Bus fee is charged as per distance.
9. All complaints with regard to the school bus must be notified to the school authorities. Students are not allowed to get down from the bus before the destination.

- 
- 
10. The following acts are considered a serious violations:
 - Discourtesy and disobedience to the driver or handyman.
 - Changing places frequently while the bus is in motion.
 - Discourtesy to other children.
 - Pushing and jostling when boarding the bus.
 - Trying to distract the bus driver's attention.
 - Putting hands or head out of the windows.

Destroying bus property, payment of damage will be required before the offender is reinstated on the bus.

11. In the event a student is involved in a discipline problem, while riding a bus, the principal at her discretion may take any disciplinary action, even suspending the offender from the bus.
12. The school is not responsible for any student who boards a wrong bus from school by intent or goes to another student's house without explicit information from the parent verified by the school authority.
13. Though every care will be taken for the safety of students, the school will not be held responsible for any damage, injury/ loss of life or property due to any accident or otherwise failure to pick up or reach the students on time.

For those who use other than School transport

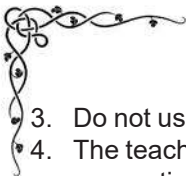
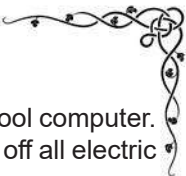
14. Parents having some transport arrangement must report to school before the morning assembly and take the children after the school ends. No cars or any other transport mode will be permitted to be parked in the school campus.

XVII. SCHOOL LABORATORY RULES

1. Keeping perfect silence in the laboratory is essential for concentration and successful scientific work.
2. Lab items are breakable. Therefore, handle them gently & carefully.
3. Keep the apparatus, table and the room clean after use.
4. Do not throw broken glass pieces, match sticks, filter paper etc. in the sink, but throw them in the dust bin.
5. Keep all items in its place after the use.
6. Any damage to lab apparatus/equipment will have to be made good.

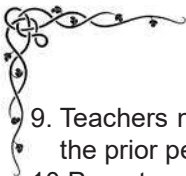
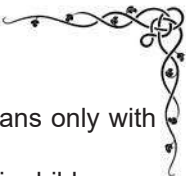
XVIII. COMPUTER LAB RULES

1. Take off your shoes before entering the computer lab.
2. Until the teacher commands no one touches any system of the computer.

- 
- 
3. Do not use your personal disc, USB etc. in the school computer.
 4. The teachers-in-charge take care to switch on and off all electric connections of the computer lab.
 5. Do not scribble/play with the keyboard. Enter the computer lab only with a group.
 6. Do not use the computer lab for rehearsal or for dressing or for relaxation.
 7. Do not keep your personal information stored in the computer.
 8. Turn off the fans and lights when you leave the room.

XIX. NOTE TO PARENTS AND GUARDIANS

1. The Management and the School, no matter how efficient, depend for its progress on the complete support and cooperation of the parents and guardians of the pupils.
2. Parents are expected to check the uniform of the children before they leave home. Repeated irregularity in school uniform will be taken seriously.
3. Timely supervision on the attendance of the students by the parents is very much expected for the personality development and character formation of the child in his/her school days, which last through one's life.
4. Parents and Guardians are requested to take an active interest in the academic excellence of the pupils. They should sign the monthly records and examination reports. Parents should go through the Student Handbook for the remarks if any and to monitor the progress. Parents should see that their children devote sufficient time for study at home.
5. Parents and Guardians should see that their children do not bring money and other valuable articles with them to the school. The school will not be responsible for the lost money or valuable articles in the school campus.
6. A student who breaks school rules or commits any act of indiscipline may be punished or fined at the discretion of the Principal and the School Managing Committee.
7. Any communication of request or complaint by parents or guardians should be addressed to the Principal and not to the teachers mentioning the child's name and class.
8. Parents and guardians are welcome to consult the principal with regard to the progress of the ward. However, they need to make an appointment with her by sending a whatsapp message or through a phone call.

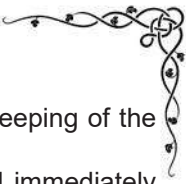
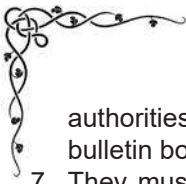
- 
- 
9. Teachers may be consulted by the parents/ guardians only with the prior permission of the principal.
 10. Parents and guardians are not allowed to see their children, or bring food for them during the class hours. In unavoidable circumstances, permission should be obtained.
 11. The principal may call the parents to the office at any time. The Management expects a prompt response from the parents.

XX. RESPONSIBILITIES OF THE HEAD GIRL & HEAD BOY

1. She/He should show exemplary behaviour with head held high, providing a shining example of leadership, trust, courtesy, love and goodness.
2. She/He should command the whole school in discipline at prayer assemblies every morning and at all school gatherings.
3. She/He should be constantly alert, observant and sensitive to the needs of the school and act promptly after consulting and getting orders from the Principal.
4. She/He should ensure that the leaders carry out their duties in a responsible and impartial manner.
5. She/He should receive the visitors, the parents etc. during the school functions, activities and Inter School Competitions.
6. She/He should play an active role in organizing Inter House and Inter-School activities.
7. She/He should bring to the notice of the teachers day-to-day problems of the students like fights, misunderstanding, injuries, damage to the school property, missing articles etc.

XXI. RESPONSIBILITIES OF CLASS MONITORS/VICE-MONITORS

1. Special attention shall be paid by the Class Teachers in choosing suitable leaders.
2. Names shall be submitted to the Principal whenever there is a change.
3. The leaders must be, as far as possible, exemplary in conduct and industrious in their studies.
4. In the event of a teacher being absent, they must inform the Principal within the first five minutes from the commencement of the periods.
5. They must be able to command respect in the class.
6. They are employed for all assistance in the class, e.g. maintaining discipline, attending to the cleanliness and the neatness of the classroom, bringing charts, maps, reporting the concerned



authorities about various needs of the class, up-keeping of the bulletin board etc.


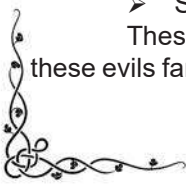
7. They must rub out the writing on the black board immediately after each period. The leader will write each day on the black board, the date and the number of students present out of the total in their class.
8. The leaders will be responsible for all the happenings in the class during the absence of the teacher.
9. The leaders have to realize that to be a leader is a special privilege and honour. To betray the trust and confidence reposed in them is to commit a most degrading act.
10. Once in a month a meeting of the leaders will be held under the guidance of the co-ordinators when the methods and the means are discussed and adopted for improving discipline and redressing grievances.
11. It is incumbent on the leaders to report to the Principal, the Teacher-in-Charge or the Class Teacher any breach of discipline noticed even during the recess.

XXII. HINTS FOR HOLY CROSS STUDENTS

A. ATTITUDE TO GOD

1. Remember that we have been created in order to love and serve God, our Creator, and that all learning and wealth in this world amount to nothing without the fear of God on which our temporal and eternal welfare depends.
2. Give glory to God for whatever learning you have for He is the author of every good.
3. Do not glory in any ability. Give yourself to the practice of virtue while you are young.
4. The virtues to be cultivated most are modesty, purity, humility, obedience and kindness.
5. Be modest. Have a proper and decent manner of speaking and acting. This is one of the best.
6. Avoid every kind of sin, especially three evils should be particularly avoided.
 - The taking of the name of God in vain;
 - Impurity in thought, word or deed;
 - Stealing.

These evils draw down God's anger upon us. But if we keep these evils far away from us, God will never fail us with his blessing.





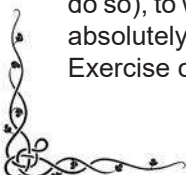
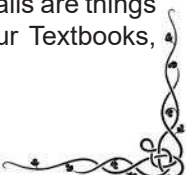
B. ATTITUDE TO TEACHERS

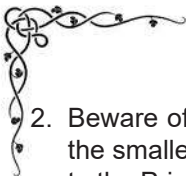
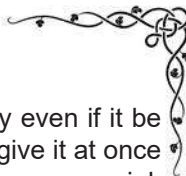
1. Respect every teacher whether they are of your own class or not. Be grateful towards those who taught you in the past. Show your teachers those exterior signs of reverence to which they are entitled, such as greeting them whenever you meet them.
2. Be convinced that your teachers deeply feel their serious obligation of promoting your welfare in the best way they possibly can, and that in advising and correcting you, they have nothing else in view than your own good.
3. After piety, studying is the most praiseworthy. Therefore, your first occupation must consist in doing the tasks assigned to you by your school. Always rise when your teacher enters class and again when she/he leaves.
4. If she/he delays coming, do not make any noise, but wait for her/him in your place in silence, reviewing your lesson. During class avoid whispering or interrupting.

C. ATTITUDE TO SCHOOL-MATES

1. Strive to edify your school-mates by your good example at all times. In fact no sermon is more efficacious than a good example.
2. Never make fun of those who are backward in the lessons. Let there be no ridiculing of anyone on account of her/his physical defects. What you laugh at or despise in others may someday befall you.
3. Gladly help one another. At recess/recreation make no distinction in the choice of your companion. Let no one be slighted in any game and let there be no selfishness. If there is a need to make a sacrifice for the sake of the team, let it be made cheerfully.
4. When you are asked by a superior/senior regarding the conduct of some of your companions, answer to the best of your knowledge especially when it is a matter of preventing or remedying some evil.
5. To be silent would not be beneficial to your companion and would be offensive to God. Always avoid exaggeration and speak truthfully.

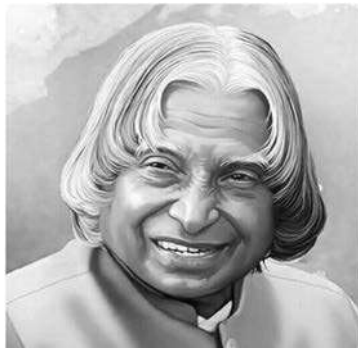
D. BEHAVIOUR AT SCHOOL

1. To write or draw on the blackboard (except when called upon to do so), to write words offensive to anyone, to soil walls are things absolutely to be avoided. Take great care of your Textbooks, Exercise copies and other belongings.
- 
- 

- 
- 
2. Beware of appropriating your neighbour's property even if it be the smallest things. Should you find a lost article, give it at once to the Principal. Keep the floor clean by allowing no paper or ink to fall on it.
 3. Cleanliness and purity of heart are reflected by a clean and neat exterior. Always have high regard for your School, keep its respect and honour as a responsible student.
 4. Be gentle even when things have not been according to your taste or as perfect as you expected them to be. Whenever you move from place to place, be orderly. Do not push or shove one another.

E. BEHAVIOUR OUTSIDE SCHOOL

1. Speak no ill of your school-mates, or of the discipline or management of the school.
2. Everyone is perfectly free to remain or not to remain in the School.
3. Always speak well of your School and of your teachers.



*If four things are followed – having a great aim,
acquiring knowledge, hard work, and perseverance
then anything can be achieved.”*

— Dr. A.P.J. Abdul Kalam


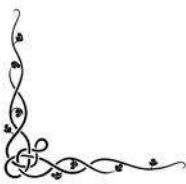


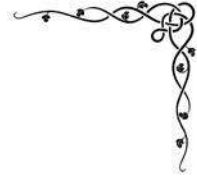
National Anthem

जन गण मन अधिनायक जय हे
भारत भाग्य विधाता।
पंजाब सिन्ध गुजरात मराठा
द्रविड़ उत्कल बंग।
विंध्य हिमाचल यमुना गंगा
उच्छल जलधि तरंग।
तव शुभ नामे जागे
तव शुभ आशीष मागे।
गाहे तव जयगाथा।
जन गण मंगलदायक,
जय हे भारत भाग्य विधाता।
जय हे, जय हे, जय हे
जय जय जय जय हे॥

English translation by Rabindranath Tagore

Thou art the ruler of the minds of all people,
dispenser of India's destiny.
Thy name rouses the hearts of the Punjab, Sindh,
Gujarat and Maratha, of the Dravida, Orissa and Bengal.
It echoes in the hills of the Vindhyas and Himalayas,
mingles in the music of the Jamuna and Ganges
and is chanted by the waves of the Indian Sea.
They pray for thy blessings and sing thy praise.
The saving of all people waits in thy hand,
thou dispenser of India's destiny.
Victory, Victory, Victory to thee.





Pledge of every Indian

India is my country;
all Indians are my brothers and sisters.
I love my country,
and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall respect my parents, teachers and all elders
and treat everyone with courtesy.
To my country and my people,
I pledge my devotion.
In their well being and prosperity lies my happiness.

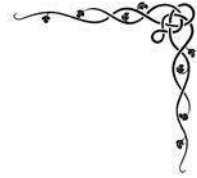
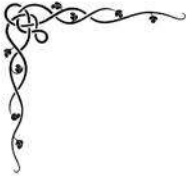
School Anthem

We the children of Holy Cross
We stand united and we take oath
I'll let my light shine, Let it shine
We go together in the light of God
We go together in the path of joy
In the footsteps of Mother Claudine
Let your light shine-2
For a better tomorrow

We toil for love and forgiveness
We toil for peace and harmony
Everywhere in the whole wide world
Holding the flambeau and proclaim
Let your light shine-2
For a better tomorrow

We strive for greatness and excellence
We strive for vision and innovation
Holy Cross our Alma Mater
We, your children, salute you!
Let your light shine-2
For Better Tomorrow





Holy Cross Students' Oath

In the name of God the Almighty;
We, the pupils of Holy Cross Itanagar,
hereby pledge that:
We will truly and consciously uphold
the good name of our school at all times;
We will strive for academic excellence
through perseverance and commitment;
We will maintain
our strong character and moral values
that stand on the pillars of respect,
mutual understanding and love;
We will never let our emotions creep
into harshness, animosity and prejudice;
We promise to abide by
the rules and regulations without fail
and remain true to our motto: Let your Light Shine.

Morning Assembly Prayer

O God, look down with favour upon us,
As we assemble here, to praise you.
Grant that, in this school, there may be laid,
the foundation for a good character, well pleasing to you.
O God, our creator and Father, by whom we are made.
Help us to remember that we belong to you.
Prevent us, from doing, any action this day,
that would make us ashamed of
being called, Your own children
Bless our parents, teachers, friends, elders,
And our country and its leaders.
Bless also those who do us good
And even those who seek to hurt us.
We pray for peace in the world
and for the joys of eternal life! Amen.





Universal Prayer

Our Father who art in heaven / hallowed be Your name / Your kingdom come/ Your Will be done / on earth as it is in heaven. Give us this day our daily bread / and forgive us our trespasses as we forgive those who trespass against us / and lead us not into temptation / but deliver us / from all evil. Amen.

Prayer before Class

O God! You are the truth and origin of all knowledge. Bless our studies which we consecrate to you. Enlighten our minds, strengthen our memories and direct our will towards what is right. Grant us the truth and make us truly wise. Amen.

Prayer after Class

O God infinite wisdom / and the source / of all knowledge / grant that/ we may remember / what we have learnt/ we offer you/ our works and endeavours/ our failures and success. Forgive us / our short-comings / and give us the courage / to always follow the path of truth. Amen.

Prayer to the Holy Spirit

Breathe in me, O ! Holy Spirit,
that my mind may turn to what is Holy.
Move in me Holy Spirit that I may do what is Holy.
Stir me Holy Spirit that I may love what is Holy.
Assist me Holy Spirit in my search for true knowledge.
Walk with me Holy Spirit throughout my Student Life.
Anoint me Holy Spirit with courage to be honest always.
Grant me, Holy Spirit,
your friendship and strengthening presence. Amen.

Prayer to Guardian Angel

Angel sent by God to guide me,
be my light and walk beside me;
be my guardian and protect me;
on the paths of life direct me. Amen



Prayer Before Examination

1. God our loving Father, the source of all wisdom and knowledge, we come before you to seek your blessing before we begin our examinations. We ask you Father to enlighten our minds so that we may remember all that we have learned. Dear God, remove all fear and anxiety from us and fill us with your blessings of peace and serenity. Help us to be honest and sincere as we write our exams. With your blessing and guidance, Lord, we know we cannot fail but achieve success. Amen.
2. Creator of all things, true source of Light and Wisdom, lofty source of all being, graciously let a ray of Your brilliance penetrate into the darkness of my understanding and take away from me sin and ignorance. Give me a sharp sense of understanding, a retentive memory, the ability to grasp correctly and express myself with thoroughness and clarity. Amen.

Prayer for Peace

-St. Francis of Assisi

Lord, make me an instrument of your peace.
Where there is hatred, let me sow love;
where there is injury, pardon;
where there is doubt, faith;
where there is despair, hope;
where there is darkness, light;
and where there is sadness, joy.



O Divine Master, grant that I may not so much seek
to be consoled as to console;
to be understood as to understand;
to be loved as to love.
For it is in giving that we receive;
it is in pardoning that we are pardoned;
and it is in dying that we are born to eternal life. Amen.



Seven Point Oath for Students - By APJ Abdul Kalam

1. I realize I have to set a goal in my life. To achieve the goal, I will acquire the knowledge, I will work hard, and when the problem occurs, I have to defeat the problem and succeed.
2. As a youth of my nation, I will work and work with courage to achieve success in all my tasks and enjoy the success of others.
3. I shall always keep myself, my home, my surroundings, neighbourhood and environment clean and tidy.
4. I realize righteousness in the heart leads to beauty in the character, beauty in the character brings harmony in the home, harmony in the home leads to order in the nation and order in the nation leads to peace in the world.
5. I will lead an honest life free from all corruption and will set an example for others including my home to adopt a righteous way of life.
6. I will light the lamp of knowledge in the nation and ensure that it remains lit forever.
7. I realize, whatever work I do if I do the best, I am contributing towards realizing the vision of developed India 2020.

My New India Pledge

India is my country and all Indians are my sisters and brothers.

I appreciate and celebrate our cultural, linguistic,
ethnic and religious diversity.

Living together in love and peace is my strength.

Justice for everyone and opportunity for all is my vision.

Inclusive education and global learning is my aspiration.

Any form of hatred and violence is against my ethical principle.

I want to grow in a democratic space guaranteed by my constitution.

I respect the dignity of all as children of God.

I appreciate the rights and duties of all citizens of this great country.

I welcome the global opportunities
to learn, labor and live the joy of life.

As fellow citizens of the 21st century
we're committed to the common destiny

of a beautiful world of love,

Justice and fraternity.



Preamble to the Indian Constitution

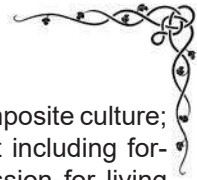
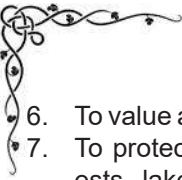
“WE, THE PEOPLE OF INDIA,
having solemnly resolved to constitute India into a
SOVEREIGN, SOCIALIST, SECULAR, DEMOCRATIC
REPUBLIC
and to secure to all its citizens:
JUSTICE, social, economic and political;
LIBERTY of thought, expression, belief, faith and worship;
EQUALITY of status and of opportunity;
and to promote among them all
FRATERNITY assuring the dignity of the individual
and the unity and integrity of the Nation;
IN OUR CONSTITUENT ASSEMBLY
this twenty-sixth day of November, 1949,
do HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS
CONSTITUTION.”

The Fundamental Rights as enshrined in the Indian Constitutions

1. Right to Equality
2. Right to Freedom
3. Right against Exploitation
4. Right to Freedom of Religion
5. Cultural and Educational Rights
6. Right to Constitutional Remedies

The Fundamental Duties as enshrined in the Indian Constitutions:

1. To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem;
2. To cherish and follow the noble ideals which inspired our national struggle for freedom;
3. To uphold and protect the sovereignty, unity, and integrity of India;
4. To defend the country and render national service when called upon to do so;
5. To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic, and regional or sectional diversities; to renounce practices derogatory to the dignity of women;



6. To value and preserve the rich heritage of our composite culture;
7. To protect and improve the natural environment including forests, lakes, rivers, wildlife and to have compassion for living creatures;
8. To develop the scientific temper, humanism, and the spirit of enquiry and reform;
9. To safeguard public property and to abjure violence;
10. To strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavor and achievement;
11. Who is a parent or guardian, to provide opportunities for education to his child, or as the case may be, ward between the age of six to fourteen years.
12. According to the 86th Constitutional Amendment in 2002, it is the duty of the people of India to adapt to make India a safer place to live, to be clean and make the surrounding clean and not to hurt anybody physically and mentally.

Boy's/ Girl's Pledge

I am a girl/boy.

I am an expression of beauty, joy and love.

I have the right, the power and the ability
to create a beautiful, joyful and peaceful world
for myself and others.

I have a body but I am not my body.

I have a face but I'm not my face.

I am the most important thing in the world to me.

I am love, in motion. I am the right of the world.

I can create! I can make a mistake!

I can create something beautiful in all that I do.

I deserve the best.

I do my best to always take care of myself!

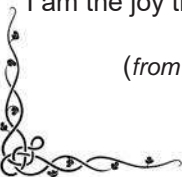
I am a girl/boy.

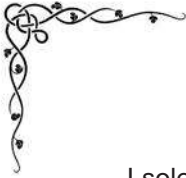
I am growing into a woman/man.

I am it.

I am the joy the world is waiting for.

(from Iyanla Vanzant, Don't Give It Away)





Integration Pledge

I solemnly pledge to work with dedication; to preserve and strengthen the freedom and integrity of the nation. I further affirm that I shall never resort to violence and that all differences and disputes relating to religion, language, region or other political or economic grievances should be settled by constitutional means. In the well-being and prosperity of my country alone lies my happiness.

Swachh Bharat Pledge

I pledge that I will remain committed towards cleanliness and devote time for this important mission. I will devote quality time to voluntary work of cleanliness. I will neither litter nor let others litter. I will initiate the quest for cleanliness with myself, my family, my school, my locality, my village and my workplace. I believe that the countries of the world appear clean because their citizens neither indulge in littering nor do they allow it to happen.

Green Pledge

I pledge to do my best to protect the earth and its natural environment. I should also adopt such practices that would minimize wastage.

- I shall reuse whatever I can.
 - I shall take care to clean up the environment.
 - I shall reduce the waste we create.
 - I shall plant more trees.
 - I shall conserve energy and water.
- I shall love and care for the Earth which is God's gift to us and is our common home.

Be mindful

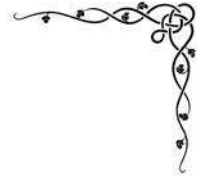
Be grateful

Be positive

Be true

Be kind





The Happiness Pledge

I pledge to live my life with passion and purpose.
To live with Integrity to principle-centred values,
To forgive quickly and love unconditionally,
To live courageously and learn voraciously,
To work for the possible and believe in the miraculous,
To treat myself compassionately as a glorious work -in- progress.

I pledge to fill my thoughts with gratitude and kindness,
To persevere and overcome with dignity and elegance,
To live in the moment, learn from the past and plan for the future,
To broaden my mind, strengthen my character and deepen my spirituality,
To see the best in others and in myself,
To laugh and play and bless and serve.

I pledge to find beauty in life's rainy days,
To notice its roses amidst the thorns,
To prefer what lifts and inspires and ennobles,
To never take life for granted or myself too seriously,
To leave the world better than when I found it,
To stay true to the spark of the Divine inside me,
To be patient with my progress as I stumble forward on the campus
of life.

I pledge, therefore, to live a life of growing joy and deepening happiness as the natural by-product of the choices I make, the habits I form, the thoughts I harbour and the actions I take within the context of what I believe about myself, life and others. And so, I pledge to be a daily project of love, learning and growing one step at a time.

**Three things you can not recover in life:
the word after it's said
the moment after it's missed and
the time after it's gone.**





Assembly Hymns/ Songs

1. THIS LITTLE GUIDING LIGHT

- i. This little guiding light of mine }2
I am going to let it shine.
Let it shine, all the time
Let it shine.

- ii. Hide it under a bushel oh no }2
- iii. Help me light this world for you }2
- iv. Take this little light round the world }2

2. LIKE A SUNFLOWER

*Like a sunflower that follows
Every movement of the sun,
So I turn towards you
To follow you my God.*

- 1. In simplicity, charity, I follow.....(2)
- 2. In simplicity, honesty, I follow.....(2)
- 3. In simplicity, fidelity, I follow.....(2)

3. THIS IS MY PRAYER

*This is my prayer to Thee my Lord.
Strike at the root of penury in my heart.*

- 1. Give me the strength lightly to bear
My joys and sorrows.
- 2. Give me the strength to make my love
Fruitful in service.
- 3. Give me the strength to surrender my strength
To thy will with love.

4. REJOICE IN THE LORD

Rejoice in the Lord always
And again I say rejoice
Rejoice, rejoice and again I say rejoice (2)



5.

I WILL SING

I will sing of the mercies of the Lord.
Forever I will sing
I will sing of the mercies of the lord forever.
I will sing of the mercies of the lord
*With my mouth will I make known
Your faithfulness, your faithfulness
With my mouth will I make known
Your faithfulness to all generations.*

6. **EVERY PERSON IS A GIFT OF GOD**

Every person is a gift of God (3)
A wonderful marvellous gift (2)
I am a gift, you are a gift
Every person is a gift
A very special gift, unique in all the world.
Every person is a gift.

I have a gift, you have a gift
Every person has a gift,
A very special gift to share
With every one we meet
Every person has a gift.

7. **DAY BY DAY DEAR LORD**

Day by day dear lord
Of these three things I pray
To love Thee more dearly,
To see Thee more clearly
To follow Thee more closely
Day by day.

8. **CHANGE MY HEART**

Change my heart oh, Lord. make it ever true
Change my heart oh, Lord.
May I be like you.
You are a potter I am the clay
Mould me and make me
This is what I pray
Change my heart oh, Lord may I be like you.



9.

MAKE SOMETHING NEW

Make something new in my heart oh, Lord. 2
Make something new in my heart
Something new in my heart
Something new in my heart oh, Lord }2

10.

EVERY MORNING I THANK THE LORD

Every morning when the days began,
I thank the Lord for all has done,
Every morning as I kneel to pray,
Thank you Lord for another day,
Thank you for the sun my Lord,
Thank you for the moon.
Thank you for the day and night.
Morning and afternoon.

11.

CLASS IS OVER FOR TODAY

Class is over for today
Done our work and done our play
And before we go we say
Thank you Heavenly Father.

12.

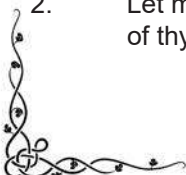
WHISPER A PRAY IN THE MORNING

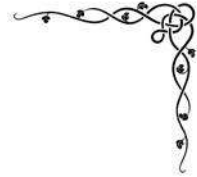
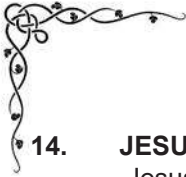
Whisper a prayer in the morning
Whisper a prayer at noon
whispered a prayer in the evening
So keep your heart in tune
God answers prayer in the morning
God answers prayer at noon
God answers prayer in the evening
So keep your heart in tune.

13.

I HAVE COME TO THEE

I have come to thee to take thy touch
before I begin my day.

1. Let thy eyes shine upon my face for a while.
 2. Let me take to my work the assurance
of thy comradeship, my Lord.
- 



14. JESUS NAME ABOVE ALL NAMES

Jesus name above all names
Beautiful Saviour
Glorious Lord
Emmanuel God is with us
Blessed Redeemer
Living Word

15. I JUST KEEP TRUSTING MY LORD

I just keep trusting my Lord
As I walk Along,
I just keep trusting my Lord
And He gives me a song.
Though the storm clouds darken the sky
O'r the heavenly trail
I just keep trusting my Lord
He will never fail.

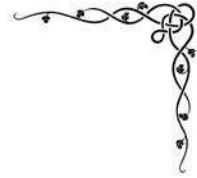
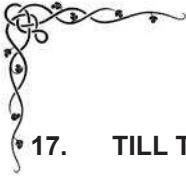
*He's a faithful friend [2]
Such a faithful friend [2]
I can count on him [2]
To the very end. [2]*

16. HOLY SPIRIT WE WELCOME YOU

- i. Holy Spirit, we welcome you (2)
Move amongst us with holy fire
As we lay aside all earthly desires
Hands reach out and our hearts aspire
Holy Spirit (3) we welcome you.

- ii. Holy Spirit, we welcome you (2)
Let the breeze of your presence blow
That your children here might truly know
How to move in the spirit's flow
Holy Spirit (3) we welcome you.





17. TILL THE END OF MY DAYS

*Till the end of my days, O Lord,
I will bless your name, sing your praise,
Give you thanks, all my days.*

- i. You have made me little less than a God,
And have lavished my heart with your love.
With dignity and honour you've clothed me,
Given me rule over all.
- ii. You have blessed me with good things and plenty
And surrounded my table with friends.
Their love and their laughter enrich me,
Together we sing your praise.

18. IN HIS TIME

- i. In His time, in His time
He makes all things beautiful in His time.
Lord, please show me everyday
As You're teaching me Your way,
That you do just what You say in Your time.
- ii. In Your time, in Your time,
You make all things beautiful in Your time.
Lord, my life to You I bring,
With its winter and its spring,
May I fathom everything in Your time.
- iii. There's a time, there's a time
Both for sowing and for reaping there's a time.
Time for losing, time for gain,
Time for joy and time for pain,
Every purpose under heaven has a time.





19.

MAKE ME A CHANNEL OF YOUR PEACE

i.

Make me a channel of your peace
Where there is hatred let me bring your love
Where there is injury, your pardon Lord
And where there is doubt true faith in You

*Oh, Master grant that I may never seek
So much to be consoled as to console
To be understood as to understand
To be loved as to love with all my soul*

ii.

Make me a channel of your peace
Where there is despair in life let me bring hope
Where there is darkness only light
And where there's sadness ever joy

iii.

Make me a channel of your peace
It is in pardoning that we are pardoned
It is in giving to all men that we receive
And in dying that we are born to eternal life

20. INSTRUMENTS OF PEACE

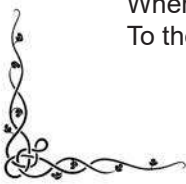
*Lord, make us instruments of Your peace
Where there is hatred, let Your love increase
Lord, make us instruments of Your peace
Walls of pride and prejudice shall cease
When we are Your instruments of peace.*

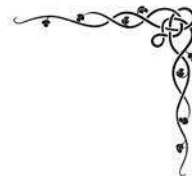
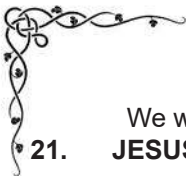
1.

Where there is hatred, we will show His love
Where there is injury, we will never judge
Where there is striving, we will speak His peace
To the millions crying for release
We will be His instruments of peace

2.

Where there is blindness, we will pray for sight
Where there is darkness, we will shine His light
Where there is sadness, we will bear their grief
To the millions crying for relief





21. **JESUS WHAT A WONDER YOU ARE**

Jesus, what a wonder you are.
You are so gentle
so pure and so kind
you shine like the morning star
Jesus, what a wonder you are.

22. **BE WITH US MARY**

- i. No man can live as an island,
Journeying through life alone.
Since we're most loved by a mother,
Jesus gave us his own.

*Be with us mary along the way,
Guide every step we take.
Lead us to jesus your loving son
Come with us, mary come.*

- ii. When Jesus met with rejection,
Mary stood by the cross;
How can a mother desert her son?
She'll also stand by us.

23. **AVE MARIA**

- i. As I kneel before You,
As I bow my head in prayer,
Take this day, make it yours
And fill me with your love.
*Ave Maria, Gratia plena,
Dominus tecum, benedicta tu.*

- ii. All I have I give you,
Every dream and wish are yours,
Mother of Christ, Mother of mine,
Present them to my Lord.





24. INTO THY PRESENCE

*Into Thy presence we come
Not by the works we have done
But by Thy grace and Thy grace alone
Into Thy presence we come.*

- i. Singing Jesus, Jesus is the Lamb
Jesus is the Lamb that was slain -2
- ii. Singing glory, glory to the Lamb
Glory to the Lamb that was slain -2

25. COUNT YOUR BLESSING

1. When upon life's billows, You are tempest tossed
When you are discouraged, Thinking all is lost
Count your many blessings, Name them one by one
And it will surprise you, What the Lord has done.

*Count your blessings, Name them one by one
Count your blessings, See what God has done
Count your blessings, Name them one by one
Count your many blessings, See what God has done.*

2. Are you ever burdened, With a load of care?
Does the cross seem heavy, You are called to bear?
Count your many blessings, Every doubt will fly
And you will keep singing, As the days go by.

26. I WILL CALL UP THE LORD

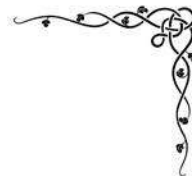
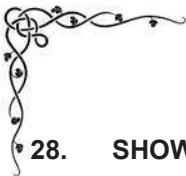
I Will Call Upon The Lord
Who Is Worthy To Be Praised
So Shall I Be Saved From My Enemies
I Will Call Upon The Lord. [2]

*The Lord Liveth And Blessed Be My Rock
Let The Lord Of My Salvation Be Exalted [4]*



27. ON THIS SCHOOL YOUR BLESSING LORD

- i. On this school your blessing, Lord,
On this school your grace bestow.
On this school your blessing,
Lord, May it come and never go.
Bringing peace and joy and happiness,
Bringing love that knows no end.
On this school your blessing, Lord.
On this school your blessing send.
- ii. On this school your loving, Lord,
May it overflow each day.
On this school your loving, Lord,
May it come and with us stay.
Drawing us in love and unity,
By the love received from you.
On this school your loving Lord
May it come each day anew.
- iii. On this school your giving, Lord,
May it turn and ever flow.
On this school your giving, Lord,
On this school your wealth bestow.
Filling all our hopes and wishes, Lord,
In the way you know is best.
On this school your giving, Lord,
May it come and with us rest.
- iv. On this school your calling, Lord
May it come to us each day.
On this school your calling, Lord.
May it come each day anew.
Filling us with nobler yearnings, Lord,
Calling us to live in You.
On this school your calling, Lord,
May it come each day anew.



28. SHOWERS OF BLESSING

- i. There shall be showers of blessing;
This is the promise of love;
There shall be seasons refreshing,
Sent from the Savior above.

*Showers of blessing,
Showers of blessing we need:
Mercy-drops round us are falling,
But for the showers we plead.*

- ii. There shall be showers of blessing,
Precious reviving again;
Over the hills and the valleys,
Sound of abundance of rain.

- iii. There shall be showers of blessing;
Send them upon us, O Lord;
Grant to us now a refreshing,
Come, and now honor Thy Word.

29. ABIDE WITH ME

- i. Abide with me! fast falls the eventide;
The darkness deepens; Lord, with me abide!
When other helpers fail and comforts flee,
Help of the helpless, oh, abide with me.

- ii. Swift to its close ebbs out life's little day;
Earth's joys grow dim, its glories pass away;
Change and decay in all around I see;
O Thou who changest not, abide with me.

- iii. Hold Thou Thy cross before my closing eyes.
Shine through the gloom and point me to the skies.
Heaven's morning breaks and earth's vain shadows flee;
in life, in death, O Lord, abide with me.





30. LIVING WATERS FLOW ON

- i. Living waters flow on
Sweep away my pain
Bring your healing to my heart
Help me love once again

- ii. Cares and worries get me down
Fear of failure fills my day
When I'm lost and all alone
Help me Lord to find Your way

31. SHINE JESUS SHINE

- i. Lord the Light of Your love is shining,
In the midst of the darkness shining,
Jesus light of the world shine upon us,
Set us free by the truth You now bring us,
Shine on me. shine on me.
Shine Jesus shine
Fill this land with the father's glory
Blaze, Spirit blaze,
Set our hearts on fire
Flow, river flow
Flood the nations with grace and mercy
Send forth Your word
Lord and Let there be light.

- ii. Lord I come to Your awesome presence,
From the shadows into Your radiance,
By the blood I may enter Your brightness,
Search me, try me, consume all my darkness,
Shine on me. shine on me.

- iii. As we gaze on Your kindly brightness.
So our faces display your likeness.
Ever changing from glory to glory,
Mirrored here may our lives tell Your story.
Shine on me. shine on me.



32. MY JESUS MY SAVIOUR

My Jesus my saviour
Lord there is none like you
All of my life I want to praise
The wonders of your mighty love
My comfort my shelter
Tower of refuge and strength
Let every breath, all that i am
Never cease to worship you.
Shout to the ;ord
All the earth let us sing
Power and majesty praise to the king
Mountains bow down and the seas will roar
At the sound of your name
I sing for joy at the work of your hands
Forever I'll love you
Forever I'll stand
Nothing compares to the
Promise I have in you.

34. THE WORLD STANDS IN NEED OF LIBERATION

The world stands in need of liberation
The world stands in need of liberation, my Lord,
It still has to feel your power.
The blind and the deaf, the dumb and the maimed,
All need to feel your healing touch.
The world stands in need of liberation my Lord,
It still has to learn to love.

- i. There are those who have eyes but refuse to see
The inhumanity around.
There are those who have ears but refuse to hear
The cries of those in agony.
- ii. There are those who have mouths but refuse to speak
Against the injustice done to some.
There are those who have hands
But refuse to reach them out in love and charity.



35.

THIS WORLD YOU HAVE MADE

This world you have made is a beautiful place,
It tells the power of your love,
We rejoice in the beauty of your world,
From the seas to the heavens above!

- i. The morning whispers of purity,
The evening of your peace,
The thunder booms your exuberance,
And the awesome power you release.
- ii. The tenderness of the newborn child.
The gentleness of the rains,
Simplicity in a single cell,
Complexities in the brain.

36. GOD STILL LOVES THE WORLD

- i. Every tiny star that twinkles in the night sky
Every drop of morning dew
Every spark of fire blazing in the furnace
Every captivating view
Every rainbow in the sky every pretty butterfly
Tells the fascinating news to those who dare to hope...
And the message is

*God still loves the world, God still, still loves the world
So throw your life into his hands
Day by day discern his plans
God is passionately busy loving you and me*

- ii. Every ocean wave that breaks upon the seashore
Every stalk of golden wheat
Every silver stream that gushes down the mountains
Every drop of honey sweet
Every eagle flying high
Every worm that wriggles by
Tells the fascinating news to those who dare to hope...
And the message is ..



37. LET THERE BE LOVE

Let there be love shared among us,
Let there be love in our eyes,
May now your love sweep this nation,
Cause us oh Lord to arise.
Give us a fresh understanding
Of brotherly love that is real,
Let there be love shared among us,
Let there be love.

38. FAIREST LORD JESUS

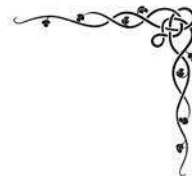
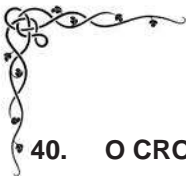
Fairest Lord Jesus, ruler of all nature
O thou of God and man the Son
Thee will I cherish, Thee will I honor
Thou my soul's glory, joy and crown

- i. Fair is the sunshine, fairer still the moonlight
And all the twinkling starry host
Jesus shines brighter, Jesus shines purer
Than all the angels heaven can boast
- ii. Beautiful Savior, Lord of all the nations
Son of God and Son of man
Glory and honor, praise, adoration
Now and forever more be Thine

39. JESUS BIDS US SHINE

Jesus bids us shine with a clear, pure light,
Like a little candle burning in the night;
In this world of darkness, we must shine,
You in your small corner and I, in mine.

Jesus bids us shine, first of all for Him
Well He sees and knows it if our light grows dim;
He looks down from Heaven to see us shine
You in your small corner and I, in mine.



40. O CROSS ERECTED ABOVE THE WORLD

- i. O Cross erected above the world
Cross of our Saviour King (x2)
Fount from which gushed the waters,
Straight from the wound in His side,
Filling our lives with His gift of grace,
Cross of our Saviour King.

- ii. O Cross sublime and refulgent tree,
Cross of our Saviour King (x2)
Jesus Thru' thee has saved us,
Great was the price that He paid,
Thou art the folly of love divine,
Cross of our Saviour king.

- iii. O Cross thou channel of grace divine,
Cross of our Saviour King (x2)
Tree on which death was conquered,
Thou the first altar of love,
Jesus the Lamb gave His life on thee
Cross of our Saviour King.

- iv. O Cross all honour and praise to thee,
Cross of our Saviour King (x2)
Thou art the sign of victory,
Sign of redemption and life,
Homage and glory belong to thee,
Cross of our Saviour King.

41. INTO MY HEART

Into my heart, into my heart
Come into my heart, Lord Jesus
Come in today, come in to stay
Come into my heart, Lord Jesus





42.

WE HAIL THEE

*We hail Thee Savior and Lord
Thy Cross ever be adored.*

- i. O Cross thou art the fountain
Of love, and of liberty
Shine down upon the millions
who search for the light of Truth.

- ii. Look down upon the needy,
Confirm them in love and grace.
Thou art our true salvation
In Thee all our hope we place.

3. Be thou our sign of victory
Redeem us from sin and strife
Renew in us Thy passion
And grant us eternal life.

43. THIS LITTLE LIGHT OF MINE

This little light of mine, I am gonna let it Shine-3
Let it Shine, let it Shine, let it Shine.
Everywhere I go I am gonna let it Shine-3
Let it Shine, let it Shine, let it Shine
I am gonna let it shine, this little light of mine-2
I am gonna let it shine, Shine
Deep inside my heart, I am gonna let it shine.
I am gonna let it shine, all around my friends-3
Let it Shine, let it Shine, let it Shine.

44. DO LORD

- i. Do Lord, oh, do Lord
oh, do remember me,
Do Lord, oh, do Lord, oh, do remember me,
Do Lord, oh, do Lord, oh, do remember me,
Look away beyond the blue.

- ii. I've got a home in glory land, that outshines the sun
- iii. I took Jesus as my Savior, you take Him too



45. JESUS LOVES ME

i. Jesus loves me this I know
For the Bible tells me so;
Little ones to Him belong,
They are weak but He is strong

Yes, Jesus loves me!
Yes, Jesus loves me!
Yes, Jesus loves me!
The Bible tells me so.

ii. Jesus loves me! He who died,
Heaven's gate to open wide;
He will wash away my sin,
Let His little child come in.

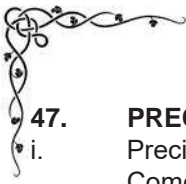
46. ALL THINGS BRIGHT

All things bright and beautiful
All creatures great and small,
All things wise and wonderful;
The Lord God made them all.

i. Each little flower that opens,
Each little bird that sings,
He made their glowing colours,
He made their tiny wings.

ii. The purple headed mountains
The rivers running by
The sunset and the morning
That brightens up the sky

iii. The cold wind in the winter
The pleasant summer sun
The ripe fruits in the garden
He made them every one



47. PRECIOUS SPIRIT COME

i. Precious Spirit come, Holy Spirit come
Come into me now to touch and heal
Precious Spirit come, Holy Spirit come,
Come into me now and set me free.

Oh let my heart burn with love,
with love for my God, Let thy 2
mighty power flow and set me free.

ii. When times of trial come, temptations come my way
Let me cling to thy precious love
Prepare me for the day, that great and glorious day
When my Lord comes back to take me home.

48. TO BE LIKE JESUS

To be like Jesus, to be like Jesus
All I ask to be like him;
All through life's journey
From earth to glory
All i ask to be like him;

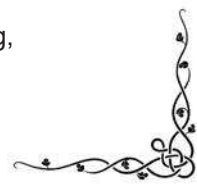
To be like jesus, to be like Jesus
All i ask to be like him;
Not in a measure but in its fullness
All I ask to be like him.

49. GIVE ME OIL IN MY LAMP

i. Give me oil in my lamp, keep me burning,
Give me oil in my lamp, I pray,
Give my oil in my lamp, keep me burning,
Keep me burning 'till the end of day. Refrain

Sing hosanna-3 to the King of kings!
Sing hosanna-3 to the King.

ii. Give me joy in my heart, keep me praising,
iii. Give me peace in my heart, keep me praying,





50.

BLESS THE LORD OH MY SOUL

Bless the Lord oh my soul, Oh my soul
Worship His Holy name
Sing like never before, Oh my soul
I'll worship Your Holy name

- i. The sun comes up, It's a new day dawning
It's time to sing Your song again
Whatever may pass, and whatever lies before me
Let me be singing when the evening comes
- ii. You're rich in love and You're slow to anger
Your name is great and Your heart is kind
For all Your goodness I will keep on singing
Ten thousand reasons For my heart to find

51. LOVE IS A FLAG

- i. Love is a flag flying high from the castle of my heart,
From the castle of my heart, from the castle of my heart.
Love is a flag flying high from the castle of my heart,
For the King is in residence there.

So let it fly in the sky let the whole world know,
Let the whole world know, let the whole world know.
So let it fly in the sky let the whole world know,
That the King is in residence there.

- ii. Faith is a flag flying high...
- iii. Joy is a flag flying high...

52. SAVIOUR LIKE A SHEPHERD

- i. Savior, like a shepherd lead us,
Much we need Thy tender care;
In Thy pleasant pastures feed us,
For our use Thy folds prepare:

Blessèd Jesus, blessèd Jesus,
Thou hast bought us, Thine we are-2



ii. We are Thine, do Thou befriend us,
 Be the guardian of our way;
 Keep Thy flock, from sin defend us,
 Seek us when we go astray:
 Blessèd Jesus, blessèd Jesus,
 Hear, O hear us when we pray(2)

53. BEHOLD BEHOLD

Behold, Behold
 I stand at the door
 And knock, knock, knock.
 Behold, Behold
 I stand at the door
 And knock, knock, knock.
 If anyone hear my voice,
 If anyone hear my voice
 And will open, open, open the door
 I will come in

54. THE LORD IS MY SHEPHERD

i. The Lord is my Shepherd,
 I'll walk with Him always.
 He leads me through green pastures,
 I'll walk with Him always.
 Always, always, I'll walk with Him always,
 Always, always, I'll walk with Him always.

ii. The Lord is my Shepherd
 I'll walk with Him always
 He leads me by still waters
 I'll walk with Him always.

55. EVERYTHING I AM

i. Everything I am, everything I'll be
 I give it to you Lord and do it thankfully
 Every song i sing every praise I bring
 Everything I do is a gift to you

ii. Everything I have, all you've given me
 I give it to you Lord, and do it thankfully
 Every song I sing, every praise i bring
 Everything I do, is a gift to you





56. WHEN I GET TO HEAVEN

When I get to heaven gonna walk with Jesus
When I get to heaven gonna see His face
When I get to heaven gonna talk with Jesus
Saved by His wonderful grace

Because I'm saved, saved, wonderfully saved
Washed in the blood of the Lamb
Saved, saved, wonderfully saved
And I'm so glad I am

57. JESUS LOVE THE LITTLE CHILDREN

Jesus loves the little children
All the children of the world
Red and yellow, black and white
They are precious in His sight
Jesus loves the little children of the world

Jesus died for all the children
All the children of the world
Red and yellow, black and white
They are precious in His sight
Jesus died for all the children of the world

**Do your best.
Whatever you choose to do,
do it to the best of your ability.**

CO -SCHOLASTIC AREAS

LIFE SKILLS	DESCRIPTIVE INDICATORS
Thinking Skill	Recognize and analyze issues. Demonstrate critical and divergent thinking. Think independently.
Social Skill	Take initiative in interpersonal relationships and pay attention to others with empathy. Respect and appreciate others' opinions and cultures.
Emotional Skill	Manage scholastic & co-scholastic stress. Handle stress & challenges; Seek for guidance and support; Work in a team.
Work Education Handwork / Painting	Demonstrate a positive attitude to go to work education. Show interest in needleworks, hand embroidery, drawing and painting.
Visual and Performing Arts (Art/ Craft/ Music/ Dance/ Drama)	Take initiative to learn to create and to direct various creative events. Show a high degree of imagination and innovation. Participate actively in aesthetic events conducted in the school.
Literary & Creative Skills	Participate in Literary activities such as declamation, extempore speech, poem recitation, essay writing, dramatization & role plays. Active participation in reading books, periodicals, etc.
Scientific Skills	Participate in Science Exhibition organised in the school and outside; Show interest in Science & Maths projects.
Organizational & Leadership Skills	Take leadership and participate whole heartedly in group works, workshops and project works assigned by the school. Be sincere in carrying out the job. Plan and execute well.
Physical Education Sports & Games	Active Participation in Mass Drill, Inter-House & Inter-School matches. (Basket ball, Volley ball, Football, Badminton & Track events)
Meditation / Yoga	Ability to maintain silence; Able to synchronise body, mind & soul.
Scouting / School Band/ Club Activities	Active participation in group events, trekking, etc. Stand for a noble cause.
Environmental Care	Display interest in caring for nature. Conserve energy and spread awareness.

THEME FOR ASSEMBLY 2023-24

Theme	Theme
Our duties in school	Welcome and Best Wishes
Let your light shine	School Rules & Regulations
Power of forgiveness	Authority in Service
Punctuality	Leadership and Responsibility
Self-discipline	Staying Focused
True to oneself	Aim to Excel
Duty of a citizen	Self Confidence
Human Dignity	Overcome Jealousy
Independence	Determination
Freedom a choice to be better	Planet Earth
Social Justice	Determination
Live and let live	Honesty
Honour your parents	Appreciation of our helpers
Action speaks louder than words	Dignity of labour
Detachment	Parable of the Sower
Parable of Good Samaritan	Time Management
Jesus, the Leader	Individual Responsibility
Teacher, a guide	Enthusiasm is contagious
Courtesy	Well began, Half Done
Scatter seeds of kindness	Determination
Non- Violence	Great Heroes are humble
Inner Freedom	Receive spiritual energy in prayer
Teachers, Nation builders	Girl child, a blessing
Light the lamp of learning	Each one teach one
Try ever, give up never	Concentration
Gandhiji	Gentleness
Jesus the Light of the World	Gratitude- Parable of ten lepers
Goodness triumphs over evil	Truth shall set you free

God sees everything	You can be lonely, if you help lonely
Effort and perseverance	The art of living
Eradication of poverty	Give until it hurts
Purity of thoughts	Patience
Failing to plan is planning to fail	National Integration
Indian Culture	Arunachal Culture
Peace- the need of the hour	Hard work pays
Loyalty to school	Live more than exist
Looking back	Gratitude
Thank you Lord	God leads me on
Sustainable Development Goals	Blessed are the peacemakers
Mother Claudine Echernier	The Cross of Christ
Bio-Diversity	Conservation
True Friendship	Media- a blessing or a curse
Traffic Rules & It's importance	Visionary Leaders
Traditions & Cultures	Great Leaders of the country
Sermon on the Mount	Teaching of Jesus Christ
Creative mind of a student	My Teacher, a priceless gift
Social Responsibilities	My life My choice
Green Environment	Our Rights & Our Duties
Education for a progressive society	No to throwaway culture
Time Management	Scientific Temper
Living together in a family	Desire for learning
Protection of wild animals	World of Science
Climate Change	Parable of five talents
Forgiveness	Character & Success
Hardwork & Success	Meditation & Health
Love is our identity	Flee from vanity
Remember God	Live your values

HANDBOOK CHECKED 2023-24

Name: _____ Class: _____ Sec: _____

Date	Class Teacher's Sign.	Parent's Signature



ACKNOWLEDGEMENT OF SCHOOL CIRCULARS/ NOTIFICATIONS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Subject Matter/ Circular No.	Parent's Sign



TABLE & ALS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Tables	ALS	Teacher's Sign



LIBRARY BOOKS I HAVE READ IN 2023-24

Name: _____ Class: _____ Sec: _____

Sl.No.	Title	Author
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		



DATE SHEET & SYLLABUS FOR CLASS TESTS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR CLASS TESTS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR PERIODIC TEST I 2023-24

Name: _____ Class: _____ Sec: _____

Date/ Day	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR PERIODIC TEST I 2023-24

Name: _____ Class: _____ Sec: _____

Date/ Day	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR HALF YEARLY EXAMINATION 2023-24

Name: _____ Class: _____ Sec: _____

Date/ Day	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR HALF YEARLY EXAMINATION 2023-24

Name: _____ Class: _____ Sec: _____

Date/ Day	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR PERIODIC TEST II 2023-24

Name: _____ Class: _____ Sec: _____

Date/ Day	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR PERIODIC TEST II 2023-24

Name: _____ Class: _____ Sec: _____

Date/ Day	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR ANNUAL EXAMINATION 2023-24

Name: _____ Class: _____ Sec: _____

Date/ Day	Subject	Units & Page No.



DATE SHEET & SYLLABUS FOR ANNUAL EXAMINATION 2023-24

Name: _____ Class: _____ Sec: _____

Date/ Day	Subject	Units & Page No.



KEEP TAB ON MY MARKS 2023-24

Name: _____ Class: _____ Sec: _____

SUBJECT	PT 1	H.Y	PT 2	ANNUAL
English				
Hindi				
Mathematics				
Science/ EVS				
Social Science				
IT/ Computer				
Value Education				
General Knowledge				
Physics				
Chemistry				
Biology				
Geography				
Reading				
Writing				
Dictation				
ALS/ Conversation				
Drawing/Art & Craft				
Physical Education				
Life Skill				
Total				
Percentage				
Remark				
My commitment				



CLUB/ SCOUTS & GUIDES MEETING 2023-24

Name: _____ Class: _____ Sec: _____

Date	Topic of the meet	Teacher-in-charge	Parent's Sign



TEXT BOOK/ CLASS & HOME WORK 2023-24

Name: _____ Class: _____ Sec: _____

Date	Teacher's Remarks (one line only)	Parent's Sign	Principal's Sign

UNIFORM/ DRESS CODE 2023-24

Name: _____ Class: _____ Sec: _____

Date	Teacher's Remarks (one line only)	Parent's Sign	Principal's Sign

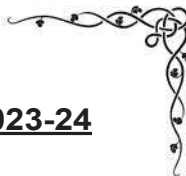


COMMUNICATION TO PARENTS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Details
	Teacher's Sign.
	Teacher's Sign.
	Teacher's Sign.
	Teacher's Sign.
	Teacher's Sign.
	Teacher's Sign.

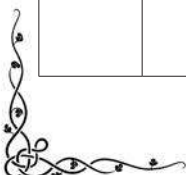




COMMUNICATION TO PARENTS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Details
	Teacher's Sign.
	Teacher's Sign.
	Teacher's Sign.
	Teacher's Sign.
	Teacher's Sign.
	Teacher's Sign.





INFORMATION TO PARENTS 2023-24

Name: _____ Class: _____ Sec: _____

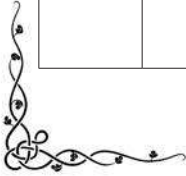
Date	Details
	Principal/ Sister-in-Charge
	Principal/ Sister-in-Charge
	Principal/ Sister-in-Charge
	Principal/ Sister-in-Charge
	Principal/ Sister-in-Charge
	Principal/ Sister-in-Charge



COMMUNICATION FROM PARENTS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Details
	Parent's Signature
	Parent's Signature
	Parent's Signature
	Parent's Signature
	Parent's Signature
	Parent's Signature

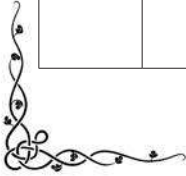




COMMUNICATION FROM PARENTS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Details
	Parent's Signature
	Parent's Signature
	Parent's Signature
	Parent's Signature
	Parent's Signature
	Parent's Signature





REGULARITY RECORD: LATE ARRIVAL 2023-24

Name: _____ Class: _____ Sec: _____

Sl. No.	Date	Time of Arrival	Principal/ Sister-I/C	Cl. Teacher's Signature	Parent's Signature
1					
2					
3					
4					
5					
6					
7					
1st Warning: Parent Call					
8					
9					
10					
11					
12					
13					
14					

2nd Warning: Parent Call



REGULARITY RECORD: EARLY DEPARTURE 2023-24

Name: _____ Class: _____ Sec: _____

Date	Reason	Principal's Signature	Parent's Signature

ABSENCE FROM TESTS/EXAMINATIONS 2023-24

Name: _____ Class: _____ Sec: _____

Date	Reason in brief with parent's signature	Principal's Signature



ABSENCE FROM SCHOOL 2023-24

Name: _____ Class: _____ Sec: _____

Date	Reason in brief with parent's signature	Principal's Signature



ABSENCE FROM SCHOOL 2023-24

Name: _____ Class: _____ Sec: _____

Subject/ Date	Reason in brief with parent's signature	Principal's Signature

RECORD OF ABSENCE 2023-24

Name: _____ Class: _____ Sec: _____

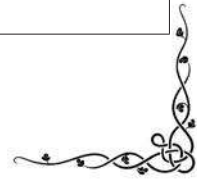
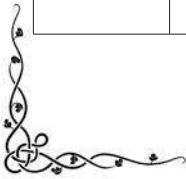
Days	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												
26												
27												
28												
29												
30												
31												

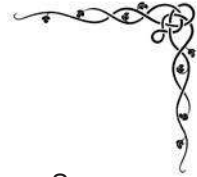
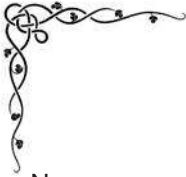


DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details





DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details





DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

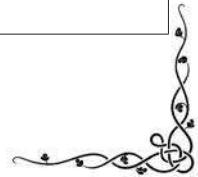
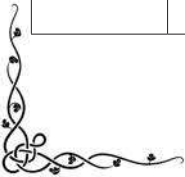
Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details





DAILY HOME WORK



Name: _____ Class: _____ Sec: _____

Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

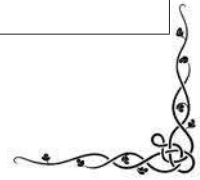
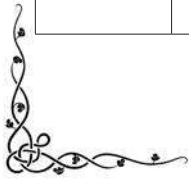
Date	Details

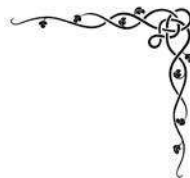
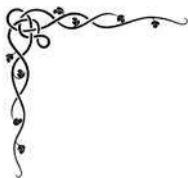


DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details

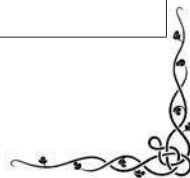
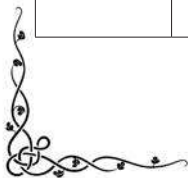


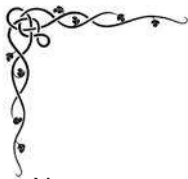


DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details

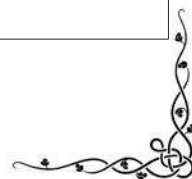
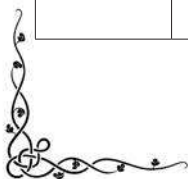




DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details





DAILY HOME WORK



Name: _____ Class: _____ Sec: _____

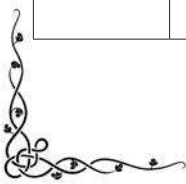
Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

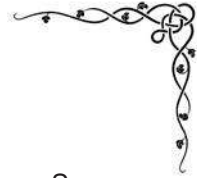
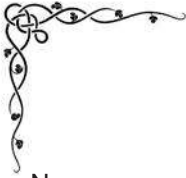
Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

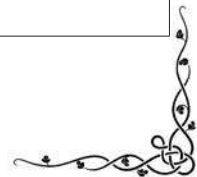
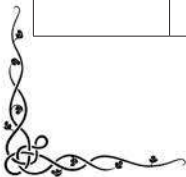
Date	Details

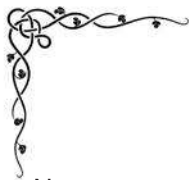


DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details

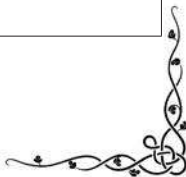
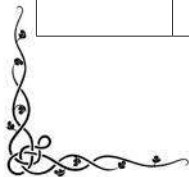


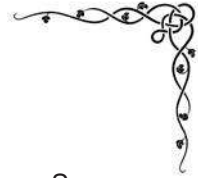
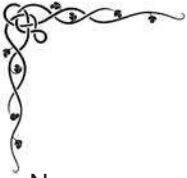


DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details

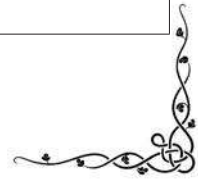
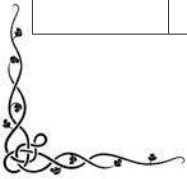




DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details

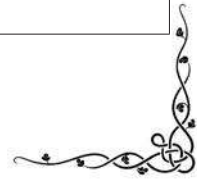
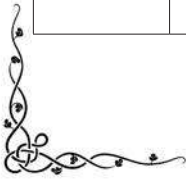




DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details






DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

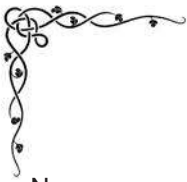
Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

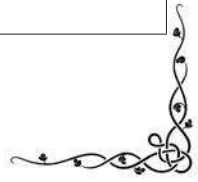
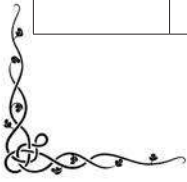
Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details

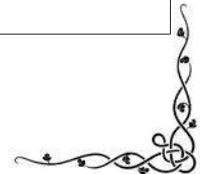
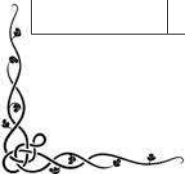


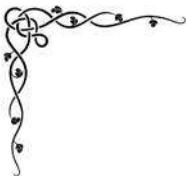


DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details

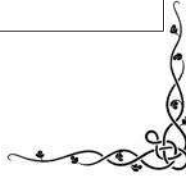
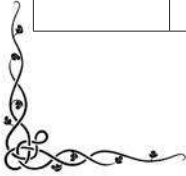




DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details





DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

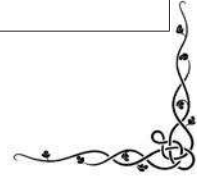
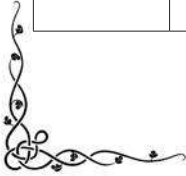
Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details





DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details



DAILY HOME WORK

Name: _____ Class: _____ Sec: _____

Date	Details

















MONTHLY PLANNER – APRIL 2023

DATE	DAY	STATUS	EVENT
1	Sat	W/Day	New Admission & Readmission for VI & IX
2	Sun	Holiday	
3	Mon	W/Day	New Admission & Readmission for VI & IX
4	Tue	W/Day	Annual Result - LKG to Std. II New Admission & Readmission for VI & IX, Mahavir Jayanti
5	Wed	W/Day	Readmission for UKG to Std. III Final Submission of all Registers & Teaching Material (Teachers)
6	Thu	W/Day	Readmission for UKG to Std. III (Online only) Holy Thursday/ Office Remains closed
7	Fri	Holiday	Good Friday/ Office Remains closed
8	Sat	Holiday	Holy Saturday/ Office Remains closed
9	Sun	Holiday	Easter Sunday
10	Mon	W/Day	Annual Result for Std. III to XI & Staff Meet Readmission Online/ Apply for TC
11	Tue	W/Day	Readmission & Books Distribution -LKG to Class II
12	Wed	W/Day	Readmission & Books Distribution - Class III & IV
13	Thu	W/Day	Readmission & Books Distribution - Class V & VI
14	Fri	W/Day	Readmission & Books Distribution - Class VII & VIII
15	Sat	W/Day	Readmission & Books Distribution - Class IX, X & XII
16	Sun	Holiday	
17	Mon	Holiday	Readmission & Books Distribution (Open to all) Last Day to apply for TC without late fine
18	Tue	Holiday	
19	Wed	Holiday	
20	Thu	Holiday	
21	Fri	Holiday	
22	Sat	Holiday	Ramzan Id (Eid-ul Fitar)
23	Sun	Holiday	
24	Mon	Holiday	
25	Tue	Holiday	
26	Wed	Holiday	
27	Thu	Holiday	
28	Fri	Holiday	
29	Sat	Holiday	
30	Sun	Holiday	

This is a tentative timetable. Changes are announced as per the need.

MONTHLY PLANNER – MAY 2023

DATE	DAY	STATUS	EVENT
1	Mon	Holiday	International Workers' Day
2	Tue	Holiday	
3	Wed	Holiday	
4	Thu	Holiday	
5	Fri	Holiday	Buddha Purnima/ Vesak
6	Sat	Holiday	
7	Sun	Holiday	
8	Mon	Holiday	
9	Tue	Holiday	
10	Wed	Holiday	
11	Thu	Holiday	
12	Fri	Holiday	
13	Sat	Holiday	
14	Sun	Holiday	
15	Mon	Class	New Academic Year 2023-2024 begins for LKG Timing: 8:30am to 10:30am
16	Tue	Class	Class for LKG, Timing: 8:30am to 10:30am
17	Wed	Class	Class for LKG, Timing: 8:30am to 10:30am
18	Thu	Class	Class for LKG, Timing: 8:30am to 10:30am
19	Fri	W/Day	Staff Orientation Programme
20	Sat	W/Day	Initiation of LKG Students /Staff Orientation Programme
21	Sun	Holiday	Hostellers report to the Hostels
22	Mon	Holiday	Inauguration of New Academic Year 2023-2024(UKG - XII) Compulsory attendance/Buses leave at 12:30 pm.
23	Tue	Class	Assembly by Std.XII
24	Wed	Class	
25	Thu	Class	
26	Fri	Class	
27	Sat	Class	Election of House Captains & Class Monitors Environmental Awareness Programme
28	Sun	Holiday	
29	Mon	Class	Assembly by Std. X
30	Tue	Class	
31	Wed	Class	Check on School Diary , Uniform & Books/World No Tobacco Day

This is a tentative timetable. Changes are announced as per the need.

MONTHLY PLANNER – JUNE 2023

DATE	DAY	STATUS	EVENT
1	Thu	Class	
2	Fri	Class	
3	Sat	Class	Formation of Clubs
4	Sun	Holiday	
5	Mon	Class	World Environment Day/ Assembly by Std. X & Investiture
6	Tue	Class	
7	Wed	Class	
8	Thu	Class	
9	Fri	Class	
10	Sat	Holiday	
11	Sun	Holiday	
12	Mon	Class	Assemy by Std. IX, Change of Class Monitors
13	Tue	Class	
14	Wed	Class	
15	Thu	Class	
16	Fri	Class	
17	Sat	Class	Inter-House Group Singing Competition
18	Sun	Holiday	
19	Mon	Class	Assembly- VIII A
20	Tue	Class	International Father's Day
21	Wed	Class	International Yoga Day- Demonstration by Health Club
22	Thu	Class	
23	Fri	Class	House Captains ' & Class Monitors Meeting (Break time)
24	Sat	Class	Students come in Traditional Attire
25	Sun	Holiday	
26	Mon	Class	International Day against Drug Abuse & Illicit Trafficking. Assembly- VIII B
27	Tue	Class	Class Test- English & Hindi (I-X) Physics (XII)
28	Wed	Class	Class Test- Maths (I-IX) IT(V-X) Math/ Comp/ Bio (XII)
29	Thu	Holiday	Bakrid / Eid- ul- Adha
30	Fri	Class	Class Test - EVS/ Science & S.Sci (I-X) Chemistry (XII), Check on School Diary , Uniform & Books.

This is a tentative timetable. Changes are announced as per the need.

MONTHLY PLANNER – JULY 2023

DATE	DAY	STATUS	EVENT
1	Sat	Class	
2	Sun	Holiday	Inter-House Declamation
3	Mon	Class	Assembly- VII A
4	Tue	Class	
5	Wed	Class	
6	Thu	Class	
7	Fri	Class	
8	Sat	Holiday	Staff Meet, Last Date to submit QPs/ MS for Periodic Test I
9	Sun	Holiday	
10	Mon	Class	World Population Day, Assembly- VII B
11	Tue	Class	
12	Wed	Class	
13	Thu	Class	
14	Fri	Class	Value Education & Physical Education- Assessment
15	Sat	Class	World Youth Skill Day
16	Sun	Holiday	Story Writing/ Poem Composing/ Essay Writing
17	Mon	Class	Assembly- VI A
18	Tue	Class	
19	Wed	Class	
20	Thu	Class	
21	Fri	Class	
22	Sat	Class	Periodic Test I (LKG -XII)
23	Sun	Holiday	House Captains & Class Monitors Meeting (Break time)
24	Mon	Class	Periodic Test I (LKG -XII) , Assembly- VI B
25	Tue	Class	Periodic Test I (LKG -XII)
26	Wed	Class	Periodic Test I (LKG -XII)
27	Thu	Class	Periodic Test I (LKG -XII)
28	Fri	Class	Periodic Test I (LKG -XII)
29	Sat	Holiday	Muharram
30	Sun	Holiday	International Day of Friendship World Day against Trafficking in Persons
31	Mon	Class	Assembly- V A, Check on School Diary , Uniform & Books.

This is a tentative timetable. Changes are announced as per the need.

This is a tentative timetable. Changes are announced as per the need.

MONTHLY PLANNER –AUGUST 2023			
DATE	DAY	STATUS	EVENT
1	Tue	Class	
2	Wed	Class	
3	Thu	Class	
4	Fri	Class	
5	Sat	Class	Declaration of Periodic Test I Result
6	Sun	Holiday	
7	Mon	Class	Assembly- V B
8	Tue	Class	
9	Wed	Class	International day of World's Indigeneous People, Traditional Attire
10	Thu	Class	Claudine's Day
11	Fri	Class	
12	Sat	Holiday	
13	Sun	Holiday	
14	Mon	Class	Assembly- IV A
15	Tue	W/Day	Independence Day- Parade Display
16	Wed	Class	
17	Thu	Class	
18	Fri	Class	
19	Sat	Class	World Humanitarian Day/Club Activity
20	Sun	Holiday	
21	Mon	Class	World Senior Citizen Day/ Assembly- IV B
22	Tue	Class	
23	Wed	Class	
24	Thu	Class	
25	Fri	Class	House Captains ' & Class Monitors Meeting (Break time)
26	Sat	Class	Inter- House Debate Competition
27	Sun	Holiday	
28	Mon	Class	Assembly- III A
29	Tue	Class	Assembly- Eco Club/ National Sports Day
30	Wed	Class	
31	Thu	Class	Check on School Diary, Uniform & Books.

MONTHLY PLANNER – SEPTEMBER 2023

DATE	DAY	STATUS	EVENT
1	Fri	Class	
2	Sat	Class	
3	Sun	Holiday	
4	Mon	Class	Teachers' Day - Juniors (LKG - Class II) / Assembly III B
5	Tue	Class	Teachers' Day - Seniors (Class III- XII). Inter-House Group Dance/ Poem Recitation
6	Wed	Class	
7	Thu	Holiday	Janmashtami
8	Fri	Class	World Literacy Day
9	Sat	Holiday	
10	Sun	Holiday	
11	Mon	Class	Assembly by Std. XI
12	Tue	Class	Assembly- Health Club / Grandparents Day
13	Wed	Class	
14	Thu	Class	Holy Cross Feast Day Inter- House Skit / Solo Singing - Traditional Attire
15	Fri	Class	
16	Sat	Class	
17	Sun	Holiday	
18	Mon	Class	Assembly- Literary Club
19	Tue	Class	Assembly- Literary Club
20	Wed	Class	Assembly- Literary Club
21	Thu	Class	World Peace Day/ Assembly- Peace Club
22	Fri	Class	Assembly- Peace Club
23	Sat	Class	Assembly- Peace Club, Staff Meet ,Last Date to submit the QP/MS for Half Yearly Examination.
24	Sun	Holiday	
25	Mon	Class	Assembly- Art Club
26	Tue	Class	Assembly- Art Club
27	Wed	Class	Assembly- Art Club
28	Thu	Holiday	Milad un- Nabi
29	Fri	Class	Assembly- Science Club, House Captains ' & Class Monitors Meeting (Break time) Assembly- Science Club
30	Sat	Class	Check on School Diary , Uniform & Books. Assembly- Science Club/ Mermier's Day

This is a tentative timetable. Changes are announced as per the need.

MONTHLY PLANNER – OCTOBER 2023

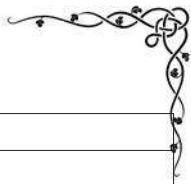
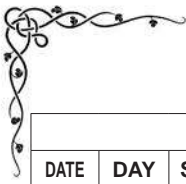
DATE	DAY	STATUS	EVENT
1	Sun	Holiday	
2	Mon	W/Day	Gandhi Jayanthi, Cleanliness Drive
3	Tue	Class	Half Yearly Examination, Assembly -Class XII
4	Wed	Class	Half Yearly Examination
5	Thu	Class	Half Yearly Examination
6	Fri	Class	Half Yearly Examination
7	Sat	Class	Half Yearly Examination
8	Sun	Holiday	
9	Mon	Class	Half Yearly Examination- Assembly - Class XI
10	Tue	Class	Half Yearly Examination
11	Wed	Class	Half Yearly Examination International Day of of Girl Child
12	Thu	Class	Half Yearly Examination
13	Fri	Class	Half Yearly Examination
14	Sat	Class	Value Education & Physical Education- Assessment
15	Sun	Holiday	APJ Kalam's Birthday, International Students Day
16	Mon	Class	World Food Day, Assembly- Maths Club
17	Tue	Class	Assembly- Maths Club
18	Wed	Class	Assembly- Maths Club
19	Thu	Class	Assembly- Health Club
20	Fri	Class	Assembly- Health Club
21	Sat	Class	Half Yearly Examination Result
22	Sun	Holiday	Puja Holidays
23	Mon	Holiday	Puja Holidays
24	Tue	Holiday	Puja Holidays/ Dussehra, United Nations Day
25	Wed	Holiday	Puja Holidays
26	Thu	Holiday	Puja Holidays
27	Fri	Holiday	Puja Holidays
28	Sat	Holiday	Puja Holidays
29	Sun	Holiday	Puja Holidays
30	Mon	Class	Class Resumes after Puja holidays, Assembly- Scouts & Guides
31	Tue	Class	Check on School Diary , Uniform & Books Assembly- Scouts & Guides

This is a tentative timetable. Changes are announced as per the need.

MONTHLY PLANNER – NOVEMBER 2023

DATE	DAY	STATUS	EVENT
1	Wed	Class	Assembly- Scouts & Guides
2	Thu	Class	Assembly- Eco Club
3	Fri	Class	Assembly- Eco Club
4	Sat	Class	Assembly- Eco Club, Inter-House Fancy Dress Competition
5	Sun	Holiday	
6	Mon	Class	Assembly- X
7	Tue	Class	
8	Wed	Class	
9	Thu	Class	
10	Fri	Class	
11	Sat	Holiday	
12	Sun	Holiday	Diwali
13	Mon	Class	Assembly- IX
14	Tue	Class	Children's Day Celebration- Class gets over by 12:30pm. Traditional Attire
15	Wed	Class	
16	Thu	Class	International Day of Tolerance
17	Fri	Class	
18	Sat	Class	Inter-House Quiz Competition
19	Sun	Holiday	
20	Mon	Class	Universal Children's Day, Assembly- Class VIII A
21	Tue	Class	Check on School Diary , Uniform & Books.
22	Wed	Class	Class Test- English & Hindi (I-X) Physics (XII)
23	Thu	Class	Class Test- Maths (I-IX) IT(V-X) Math/ Comp/ Bio (XII)
24	Fri	Class	Class Test - EVS/ Science & S.Sci (I-X) Chemistry (XII)
25	Sat	Class	House Captains ' & Class Monitors Meeting (Break time)
26	Sun	Holiday	Constitution Day
27	Mon	Holiday	Guru Nanak Jayanti
28	Tue	Class	Annual Sports, Assembly- VIII B/ Annual Sports/Poster Making.Drawing/Sketching/Painting
29	Wed	Class	Annual Sports
30	Thu	Class	Annual Sports

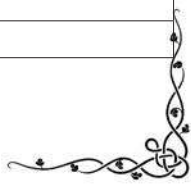
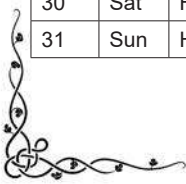
This is a tentative timetable. Changes are announced as per the need.



MONTHLY PLANNER – DECEMBER 2023

DATE	DAY	STATUS	EVENT
1	Fri	Holiday	Indigenous Faith Day, World Aids Day
2	Sat	Class	
3	Sun	Holiday	Staff Meet ,Last Date to submit QP/MS for Periodic Test -II/ International day of persons with disabilities
4	Mon	Class	Assembly- VII A
5	Tue	Class	
6	Wed	Class	
7	Thu	Class	
8	Fri	Class	
9	Sat	W/Day	Pre-Christmas Celebration/ Crib Making
10	Sun	Holiday	
11	Mon	Class	Assembly- VII B
12	Tue	Class	
13	Wed	Class	
14	Thu	Class	
15	Fri	Class	Periodic Test- II
16	Sat	Class	Periodic Test- II
17	Sun	Holiday	
18	Mon	Class	Periodic Test- II, Assembly- VI A
19	Tue	Class	Periodic Test- II
20	Wed	Class	Periodic Test- II
21	Thu	Class	Periodic Test- II
22	Fri	Class	Periodic Test- II
23	Sat	Holiday	Winter Vacation
24	Sun	Holiday	Winter Vacation
25	Mon	Holiday	Christmas Day
26	Tue	Holiday	Winter Vacation
27	Wed	Holiday	Winter Vacation
28	Thu	Holiday	Winter Vacation
29	Fri	Holiday	Winter Vacation
30	Sat	Holiday	Winter Vacation
31	Sun	Holiday	Winter Vacation

This is a tentative timetable. Changes are announced as per the need.



MONTHLY PLANNER – JANUARY 2024

DATE	DAY	STATUS	EVENT
1	Mon	Class	Winter Vacation
2	Tue	Class	Winter Vacation
3	Wed	Class	Winter Vacation
4	Thu	Class	Winter Vacation
5	Fri	Class	Winter Vacation
6	Sat	W/Day	Staff Meeting (9.00 am to 12.00 noon)
7	Sun	Holiday	
8	Mon	Class	Classes resume after winter vacation. Compulsory attendance . Assembly- VI B
9	Tue	Class	Pre-Board Examination- V, VIII, X & XII
10	Wed	Class	Pre-Board Examination- V, VIII, X & XII
11	Thu	Class	Pre-Board Examination- V, VIII, X & XII
12	Fri	Class	Pre-Board Examination- V, VIII, X & XII
13	Sat	Class	Pre-Board Examination- V, VIII, X & XII
14	Sun	Holiday	Declaration of Result- Periodic Test II
15	Mon	Class	Pre-Board Examination- V, VIII, X & XII Army Day: We Salute our Soldiers, Assembly- V A
16	Tue	Class	Pre-Board Examination- V, VIII, X & XII
17	Wed	Class	Pre-Board Examination- V, VIII, X & XII
18	Thu	Class	Pre-Board Examination- V, VIII, X & XII
19	Fri	Class	
20	Sat	Class	
21	Sun	Holiday	
22	Mon	Class	Assembly- V B
23	Tue	Class	
24	Wed	Class	National Girl Child Day
25	Thu	Class	
26	Fri	W/Day	Republic Day
27	Sat	Class	House Captains & Class Monitors Meeting (Break time)
28	Sun	Holiday	Photography/PPT Making/One Minute Video/ Cover Page Design
29	Mon	Class	Assembly- IV A
30	Tue	Class	Non Violence day,
31	Wed	Class	Check on Diary, Uniform & Books,

This is a tentative timetable. Changes are announced as per the need.

MONTHLY PLANNER – FEBRUARY 2024

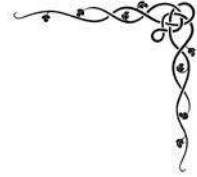
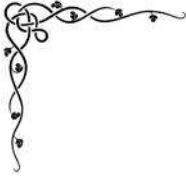
DATE	DAY	STATUS	EVENT
1	Thur	Class	Issue of Admission Forms for 2024-25
2	Fri	Class	
3	Sat	Class	
4	Sun	Holiday	
5	Mon	Class	Assembly- IV B
6	Tue	Class	
7	Wed	Class	
8	Thu	Class	
9	Fri	Class	
10	Sat	W/Day	Thanksgiving Day & Prize Distribution
11	Sun	Holiday	
12	Mon	Class	Assembly- III A
13	Tue	Class	
14	Wed	Class	
15	Thu	Class	
16	Fri	Class	House Captains ' & Class Monitors Meeting (Break time)
17	Sat	Class	
18	Sun	Holiday	
19	Mon	Class	Assembly- III B
20	Tue	Holiday	Statehood Day
21	Wed	Class	
22	Thu	Class	
23	Fri	Class	Special Assembly:Prayer for the Success of Board Exam/ Admit cards for the final exams will be given to students.
24	Sat	Class	Last date to submit the QP/MS for Annual Exam (Teachers)/Staff meet, Children come with traditional dress
25	Sun	Holiday	
26	Mon	Holiday	Nyokum Festival
27	Tue	Class	Assembly- Class XI
28	Wed	Class	Last day to submit the admission forms.
29	Thu	Class	Check on Diary , Uniform & Books,Non Violence day

This is a tentative timetable. Changes are announced as per the need.

MONTHLY PLANNER – MARCH 2024

DATE	DAY	STATUS	EVENT
1	Fri	Class	
2	Sat	Class	Selection Test for the New Applicants 2024-25
3	Sun	Holiday	
4	Mon	Class	
5	Tue	Class	
6	Wed	Class	
7	Thu	Class	
8	Fri	Holiday	International Women's Day, Maha Shivaratri
9	Sat	Class	Assembly- School Band
10	Sun	Holiday	
11	Mon	Class	Assembly- Class IX
12	Tue	Class	Annual Examination
13	Wed	Class	Annual Examination
14	Thu	Class	Annual Examination
15	Fri	Class	Annual Examination
16	Sat	Class	Annual Examination
17	Sun	Holiday	
18	Mon	Class	Annual Examination, Assembly- Class VII B
19	Tue	Class	Annual Examination
20	Wed	Class	Annual Examination
21	Thu	Class	Annual Examination
22	Fri	Class	Annual Examination, World Water Day
23	Sat	Class	Annual Examination
24	Sun	Holiday	Summer Vacation
25	Mon	Holiday	Summer Vacation, Holi
26	Tue	Holiday	Summer Vacation
27	Wed	Holiday	Summer Vacation
28	Thu	Holiday	Summer Vacation, Holy Saturday
29	Fri	Holiday	Summer Vacation, Good Friday
30	Sat	Holiday	Summer Vacation
31	Sun	Holiday	Summer Vacation

This is a tentative timetable. Changes are announced as per the need.



**SAMPLE APPLICATION FORM FOR
TRANSFER CERTIFICATE**

To

The Principal
Holy Cross Hr. Sec. School
Nyokum Lapang
Itanagar- 791111

Rev. Sister,

Please furnish me with the Transfer Certificate of my child/
ward. The necessary particulars are given below:

Name: _____ Adm.No: _____

Class: _____ Section: _____ Roll No: _____ Date of Birth: _____

Father's Name : _____

Mother's Name : _____

Date of leaving school: _____

Reason for leaving: _____

Address: _____

Date: -----/-----/-----

Signature of Parent/ Guardian
Name: _____

Note:

TC will have to be collected from the school office after two working
days of the submission of the application.





**SAMPLE APPLICATION FOR WITHDRAWAL FROM
USE OF SCHOOL BUS/VAN/WINGER**

To

The Principal
Holy Cross Hr. Sec. School
Nyokum Lapang
Itanagar- 791111

Rev. Sister,

I wish to withdraw my child/ward from using the school bus/van/winger from _____ (date). The necessary particulars are given below.

Name: _____ Adm.No: _____

Class: _____ Section: _____ Roll No: _____ Sector: _____

Bus No.: _____ Bus Route: _____

Father's Name : _____

Mother's Name : _____

Date of leaving: _____

Reason for leaving: _____

Address: _____

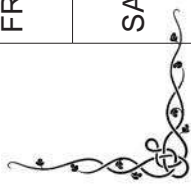
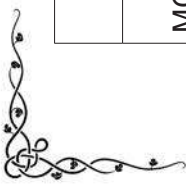
Date: -----/-----/-----

Signature of Parent/ Guardian
Name: _____

CLASS ROUTINE I-XII 2023-24

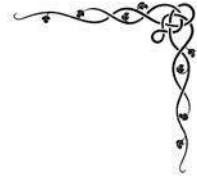
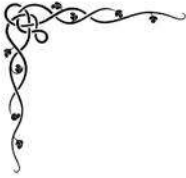


	1	2	3	SHORT BREAK			4	5	LONG BREAK			6	7
MON													
TUE													
WED													
THU													
FRI													
SAT													



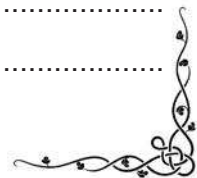
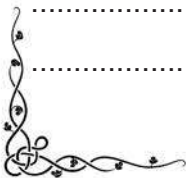
CLASS ROUTINE LKG -UKG 2023-24

	1	2	3	BREAK		4	5
MON							
TUE							
WED							
THU							
FRI							



ASSIGNMENTS & PROJECTS

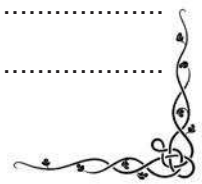
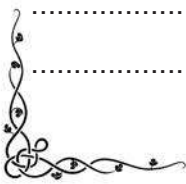
A series of horizontal dotted lines for writing assignments and projects.

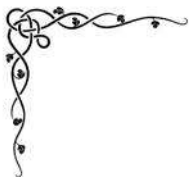




ASSIGNMENTS & PROJECTS

A series of horizontal dotted lines spanning the width of the page, providing a guide for writing assignments and projects.





TO DO

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....



FEE RECORD 2023-24
(To be used by school authorities only)

Name: _____ Class: _____ Sec: _____

School Fee			
Installments	Amount	Receipt. No Date	Name & Sign
First			
Second			
Total			
Transportation Fee			
Bus Route:		Pickup Point:	
Installments	Amount	Receipt. No Date	Name & Sign
First			
Second			
Total			



CROSSIAN'S PLEDGE

I pledge to be a Crossian of Character

A Good Human Being

and an Upright and Honest Citizen.

I will be worthy of trust,

I will be Responsible and Respectful,

Trustworthy and Dependable,

Caring and Compassionate to myself and others.

I will always act with fairness and integrity.

I will be a worthy citizen of my Motherland India.

I will work hard everyday and let my Light inner Shine Bright.



Our Founders



Fr. Peter Mermier
1790-1862



Mother Claudine Echernier
1801-1869

To make the Good God known and loved